

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	18-08-2025 14:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	18-08-2025 14:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Pmo
विभाग का नाम/Department Name	Department Of Atomic Energy
संगठन का नाम/Organisation Name	Bhabha Atomic Research Centre
कार्यालय का नाम/Office Name	Mumbai
वस्तु श्रेणी /Item Category	Canteen Service - Best Price on Fixed Menu Rate Model - Vegetarian, Non-Vegetarian; Breakfast, Lunch, Snacks, Beverages; Inside Building Premises (exclusive for employees/ patients/ in house personnel)
अनुबंध अवधि /Contract Period	2 Year(s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Exemption for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Exemption for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details

क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय-सीमा बढ़ाने के लिए आवश्यक न्यूनतम सहभागी विक्रेताओं की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य /Estimated Bid Value	1
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
-------------------	----

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
-------------------	----

विभाजन/Splitting

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
-------------------------------	-----

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
---	-----

1. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
2. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
3. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

SOQ for providing canteen service at RMP/BARC, Yelwal, Mysuru - [1754462509.xlsx](#)

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Annual Turnover and Profit Requirement:NA

Number (up to 100%) of service provided in the past year to government agencies with minimum footfall.:3 years experience in Central/State Govt Dept. or any reputed PSU(s)/ Corporate House Inst/Estt. etc

Number (Up To 100%) Of contracts executed with business revenue of not less than xxx in A Single Contract To A Government Agency In The Past Three Years:NA

Minimum Years (Up To 5 Years) Of Experience in Related Field:3 years experience in Central/State Govt Dept. or any reputed PSU(s)/ Corporate House Inst/Estt. etc

Geographic Presence In States:NA

If you want to add additional conditions in addition to standard SLA then please mention the clauses of additional SLA.:EMD of Rs.5000/- is to be submitted even though there is no bid value.

Distribution/ Serving Style:[1754462638.pdf](#)

Specifications of Food Consumables (Brand, specific mandi, supplier store, Vegetables, Cooking Essentials, Packaged foods, food ingredients, etc):[1754462599.pdf](#)

Menu Items:[1754462621.pdf](#)

Canteen Staff:[1754462693.pdf](#)

Display Shelf Details:[1754462730.pdf](#)

Smart Vending Machines Details:[1754462762.pdf](#)

Scope of Work:[1754462826.pdf](#)

If you want to add additional conditions in addition to standard SLA then please upload approval from competent authority.:[1754462860.pdf](#)

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
12-08-2025 10:00:00	New Entry Portal, RMP, BARC, Yelwal, Mysuru

Canteen Service - Best Price On Fixed Menu Rate Model - Vegetarian, Non-Vegetarian; Breakfast, Lunch, Snacks, Beverages; Inside Building Premises (exclusive For Employees/ Patients/ In House Personnel) (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Diet	Vegetarian , Non-Vegetarian
Type of Meal	Breakfast , Lunch , Snacks , Beverages
Type of Canteen Space	Inside Building Premises (exclusive for employees/ patients/ in house personnel)
Electricity Charges	To be provided by Buyer
Cooking Gas Charges	To be provided by Service Provider
Water Charges	To be provided by Buyer
Basic Furniture	To be provided by Buyer
Canteen's Operational Days in a week	5 days a week
Cooking Equipments	To be provided by Buyer
Essential Crockery	To be provided by Buyer
Canteen Staff	To be provided by Service Provider
Distribution/ Serving Style	From single point - (canteen establishment)

विवरण/ Specification	मूल्य/ Values
Uniform for Canteen Staff	To be provided by Service Provider
Display Shelf	To be provided by Buyer
Smart Vending Machines	Not Required
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Canteen Start Time	07:00
Canteen End Time	17:45

अतिरिक्त विशिष्टि दस्तावेज /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Lumpsum/Project Based	अतिरिक्त आवश्यकता /Additional Requirement
1	Sandeep Sudhakar Deokar	571130, BARC [M], RMP, HUNSUR HIGHWAY, RATNAHALLY COMPLEX, YELWALA, MYSURU, KARNATAKA, INDIA	1	<ul style="list-style-type: none"> Total Canteen Space (In Sqft) : 7500 Total No of Employees/ Individuals/ Footfall to be served per day : 200 Monthly License Fee : 100 Duration in Months : 24 Working Days in a Month : 22

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976,

The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---



RMP/BARC/MYSURU TENDER DOCUMENT

Running of Canteen at RMP/BARC, Yelwal, Mysuru

PERIOD OF CONTRACT : TWO YEARS

General Section, RMP/BARC
admrmp@barc.gov.in

1. **INTRODUCTION :**

Administrative Officer -III, Bhabha Atomic Research Centre, RMP, Mysuru on behalf of the President of India, invites online tender (GeM) for the following work from eligible contractors for having adequate experience and capabilities to execute similar works of such magnitude as detailed in this tender.

i)	Name of Work and Location	Running of canteen at RMP/BARC, Yelwal, Mysuru
ii)	Earnest Money Deposit	₹. 5,000/- (Five Hundred Only)
iii)	Period of contract	24 (Twenty Four Months) extendable by another one year with the consent of both parties

2. **Initial Eligibility Criteria:**

- 2.1 The tenderer shall have experience of providing Catering/Canteen services during the past 03 years ending 31.03.2025 alongwith satisfactory performance certificate and Work Completion Certificate. Experience means prepare and serve the food in the canteen of client's premises such as Central/State Government Department or any reputed PSU(s)/ Corporate House(s)/Institution(s)/Establishment(s) etc. and servicing successfully in the prescribed hours to the employees/ clients etc. of the hiring organisations.
- 2.2 Service Provider shall possess a valid Food License issued by Food Safety & Standard Authority of India (FSSAI), State Govt./Central Govt., PAN and copy of GST registration certificate from appropriate authority.
- 2.3 The service provider shall be responsible for ensuring compliance with the provisions related to all applicable laws including Labour Law (Central/State) and specially Minimum Wages Act, Payment of Wages Act, PF, ESI Act, Payment of Bonus Act, Contract Labour (R&A) Act, Workmen Compensation Act, Food safety and Standards Act, 2006, etc. as applicable from time to time.

Note: Earnest Money Deposit (EMD) for an amount of ₹. 5,000/- (Rupees Five Thousand Only) in the form of Account Payee Demand Draft/ Deposit at Call receipt/Fixed Deposit Receipt on any Scheduled/nationalized bank guaranteed by Reserve Bank of India payable at Mysuru in favour of Pay and Accounts Officer, BARC, Mysuru shall be submitted in sealed cover addressed to Administrative Officer-III, BARC, RMP, Administration building No. 2, Yelwala, Mysuru-571130 in a Sealed superscribed envelope mentioning name of work and tender Number. This is to be noted that scanned copy of the same need to be uploaded in GeM while applying for tender. Firm seeking exemption shall be registered with MSME under activity(NIC code) relevant to tendered work.

3. SCOPE OF WORK:

3.1 The Contractor has to prepare and provide Breakfast, Lunch, Snacks, Dinner, (Working Lunch and Special Lunch -as and when required) and other Food items and Beverages as specified in the schedule. BARC, Mysuru has the right to add or delete any item or items to be served at its own discretion but the Contractor has no right to add or delete any item mentioned in schedule without prior approval of BARC, Mysuru. Breakfast, Lunch, Snacks, Working Lunch and Special Lunch (as and when required) etc., will have to be kept available on self-service basis in the canteen and other service points indicated by BARC, Mysuru from time to time, during the time specified by BARC, Mysuru.

3.2 The canteen for BARC, Yelwal, Mysuru employees shall start functioning within 07 days from the date of acceptance of contract. The contractor must make prior arrangement to effectively manage fluctuation in the number of canteen users during operating hours, between working days and holidays.

3.3 The approximate daily requirement of different food item on working days (Monday to Friday) is as under:

1) Breakfast/Morning Tiffin	50 nos. /day
2) Lunch	60 nos. /day
3) Ordinary Tea /Coffee	250 nos./ day
4) Special Tea /Coffee	150 nos./ day
5) Evening snacks	65 nos./day

Note: The requirements on Saturday and Sunday/Holidays will be against prior booking on the previous working day.

3.4 The Contractor shall serve food and other items duly prepared in the canteen only to the employees of BARC, Mysuru and to such other persons permitted by BARC, Mysuru. No substandard, spoiled, intoxicating or adulterated food or beverages shall be served at or from the canteen. BARC, Mysuru reserves the right to reject any such substandard preparation, which shall be destroyed immediately and disposed of.

3.5 All the raw materials required for preparations are to be procured by the Contractor at his cost. BARC, Mysuru will not be under any obligation to render any assistance to the Contractor to secure commodities. BARC, Mysuru reserves the right to check the quality of the raw materials at any time. **BARC, Mysuru will not also be under any obligation for providing transport to the Contractor for bringing raw materials, Commercial LPG etc., from the market.** The Contractor shall stock raw materials for preparing the foodstuffs and beverages in BARC, Mysuru canteen storerooms to meet the requirements for at least a week. The Contractor is expected to take care of his goods and their security. The Contractor shall always use good quality raw materials. Shortage of raw materials, cited as reason for non-performance, shall be liable for penalty as decided by the Competent Authority.

3.6 Management/ Canteen Advisory Committee, BARC, Mysuru will monitor and give suggestion to Contractor to maintain quality of the items cooked to control cleanliness

and to maintain hygienic conditions. Their suggestion shall be followed by the Contractor strictly.

- 3.7 The Contractor shall prepare the items of food everyday according to the menu approved by BARC, Mysuru. Changes, if any are to be made therein, the same, shall be done with prior approval of BARC, Mysuru. The Contractor shall display daily menu approved by BARC, Mysuru in canteen, at the place specified by BARC, Mysuru for this purpose.
- 3.8 The Contractor shall prepare and supply the agreed items for Breakfast, Lunch and snacks on holidays, even if the number of canteen users are less. To facilitate billing / vending machine for proper estimation, token systems with advance payment may be resorted to, after consultation with the Canteen Advisory Committee, BARC, Mysuru.
- 3.9 Daily requirement of metal spoons, cups, tea / Coffee tumblers and sambar cups shall be arranged by the contractor and cleaning of vessels/utensil will be in the scope of contractor.
- 3.10 The contractor shall ensure adequate preparedness and flexibility in operation to handle variations in the number of canteen users during working hours. This also applies equally to regular working hours as well as holidays when services are required.

4. TIMINGS OF CANTEEN SERVICES:

Sl. No.	Type of service	Timings	Menu	Service area
1	Breakfast and tea/coffee	7.30 am to 10.00 am	Refer : Table 1&2, Clause- 5	RMP/BARC canteen premises, Mysuru
2	Morning tea/coffee	10:30 to 11:30 am	Refer :Table 2, Clause - 5	RMP/BARC canteen premises, Mysuru and to be served to all the buildings located inside the Project site. Supply of disposal cups/steel cups are in the
3	Lunch	12.00 pm to 2.00 pm	Refer Table 3, Clause -5	RMP/BARC canteen premises, Mysuru
4	Evening Tea/coffee and evening snacks	3.30 pm to 6.30 pm	Refer :Table 2 & 4, Clause 5	RMP/BARC canteen premises, Mysuru and to be served to all the buildings located inside the Project site. Supply of disposal cups/steel cups are in the scope of the Contractor.

Note: BARC, Mysuru reserves the right to stagger the timings and changes the service points from one shift to another shift and from one service point to another. On one of the weekly holidays, the canteen premises and all the equipment have to be thoroughly cleaned by the Contractor.

5. DETAILS OF MENU:

Menu list is for Monday to Friday on working days (on Saturday/Sunday/ Holidays, the menu should be served as per actual requirement/booking)

TABLE 1: Breakfast / Morning Tiffin items (Two items every day of the week)

Monday	a) 2 Idli + 1 vada with adequate chutney and sambar b) Upma + Kesari bath Chowchow bath with chutney
Tuesday	a) 2 Idli + 1 vada with adequate chutney and sambar b) 3 poori with adequate saagu
Wednesday	a) 2 Idli + 1 vada with adequate chutney and sambar b) Any rice bath with adequate chutney/sambar
Thursday	a) 2 Idli + 1 vada with adequate chutney and sambar b) Set dosa (3 Nos)/Plain/Masala dosa with adequate chutney
Friday	a) 2 Idli + 1 vada with adequate chutney and sambar b) Pongal + 1 vada with adequate chutney and sambar

Note: These are the bare minimum requirements to be followed by the contractor. The contractor can prepare breakfast of his choice in addition to the above. The rates for all the above breakfast shall be same and has to be quoted in price bid.

TABLE 2: Tea / Coffee Menu

Sl. No.	Item to be prepared at BARC Canteen. Also, served as take away in thermos flasks during 10:30 a.m. to 11:30 a.m. and 3:30 p.m. to 4:30 p.m. on every working day.
01	Coffee : Should be prepared at BARC premises using fresh diary milk, coffee Powder (branded) and sugar- volume : 100 ml
02	Tea : Filter tea should be prepared at BARC premises using fresh diary milk, tea powder and Sugar- volume : 100 ml

TABLE 3. Standard Lunch

Sl. No.	Menu Items	Suggested varieties- Weight to be indicated
1	Wheat items	Poori- 2 Nos or Chappathi - 1 No.
2	Veg Curry– Dry	Dry curry – sufficient quantity
3	Veg Curry – Wet Gravy	Wet curry sagu – sufficient quantity
4	White Rice	Sufficient quantity (150 to 180Gms)
5	Sambar	Drumstick/ Ladies finger/ Carrot beans/ Radish / capsicum/Mangalore cucumber/onion/potato/ brinjal – sufficient quantity
6	Rasam	Mangalore/Pepper/Jeera/ginger/lemon/tomato/masala/ dal – sufficient quantity
7	Curd (thick)	1 Cup of 100 ml (not diluted with water)
8	Papad	fried - 1 nos. (Big size)
9	Pickle	Lemon /mango/ mixed veg. - sufficient quantity

Note: for Sambar and Wet curry, different vegetables should be used for everyday, without repetitions.

TABLE 4 : Evening snacks (Daily item can be fixed)

Monday	Banana Bajjis – 2 pcs. - with chutney
Tuesday	Mangalore/Mysuru bajjis - 50 gms each-2 nos. with chutney
Wednesday	Masala vada (50 gms each) - 2 nos. with Chutney.
Thursday	Samosa (75 gms. each) - 1 nos. with chutney.
Friday	Alu Bonda / Kachori -50 gms each. - 2 Nos.
Note : 1(One) Suitable curry like Chutney, sambar, curry, Masala, etc. shall be served .	

THE CONTRACTOR SHALL QUOTE TAKING INTO CONSIDERATION THE BELOW TABLE

Item No. 1 Breakfast/Morning Tiffin		Rate (₹.)
01	Puri x 3 nos (100 gms for 3), with saagu	Please quote one average price for this set of items. Rate shall be same for any of the SI No 1 to 6 items.
02	Set dosa x 3 nos. / Plain/Masala Dosa 1 no with sambar & chutney	
03	Upma/Kesrari bath / Chowchow Bath with chutney, 1 composite plate	
04	Rice bath, Rice bath varieties – Tomato / Jeera / Lemon/Pulihora /Bisibele/Semiya-1 plate, with chutney	
05	Idly – 2 Nos. Vada - 1 Nowith adequate sambar & chutney	
06	Pongal + 1 vada with adequate sambar & chutney	
Item No. 2 – Ordinary Tea / Coffee		Please quote one price for this set of items.
01	Freshly prepared filter tea/coffee with fresh milk, tea/coffee powder and sugar, volume: 100ml	
Item No. 3 – Special Tea / Coffee		Please quote one price for this set of items.
01	Freshly prepared filter tea/coffee with fresh milk, coffee powder and sugar, volume: 100ml	
Item No. 4 – Standard Lunch/Meal as per table No 3		Please quote one average price only.
Item No. 5 - Evening Snack		Please quote one average price for this set of items: Rate shall be same for any of the SI No 1 to 5 items.
01	Banana Bajjis – 2 pcs. - with chutney	
02	Mangalore / Mysuru bajjis - 50 gms each - 2 nos. with chutney	
03	Masala vada (50 gms each) - 2 nos. with Chutney.	

04	Samosa (75 gms. each) - 1 nos. with chutney.	
05	Alu Bonda / Kachori -50 gms each. - 2 Nos.	

6. MANAGEMENT WILL PROVIDE FOLLOWING ASSETS FOR UTILIZATION BY THE CONTRACTOR:-

- 6.1 Canteen building consisting of following facility at a normal license fee of Rs. 100/- per month:

Sl. No.	Facility available		Area in Sq. Mtrs.
i)	Kitchen		10.00 x 6.00 Mtrs.
ii)	Store Room		6.00 x 3.00 Mtrs.
iii)	Washing	Dish	3.00 x 4.50 Mtrs.
		Hand	3.00 x 4.50 Mtrs.
		Plate	1.50 x 2.00 Mtrs.
iv)	Dining		18.00 x 12.00 Mtrs.
			12.00 x 9.00 Mtrs.

- 6.2 Kitchen Equipment and Furniture as follows:

Sl. No.	Details	Nos.
i)	Table (Big Size) 9 feet x 3 feet	03
ii)	Table (Small Size) 5 feet x 3 feet	30
iii)	Chairs	120
iv)	Refrigerators	02
v)	Water Cooler	01

- 6.3 Wet Grinder, Flour-kneading machine, Stove cooking range – 2 Nos. (electrical), heater, Mixer Grinder, Induction Stove which are suitable for running the canteen. Adequate quantity of utensils like vessels, tumblers, plates, thermal container etc.
- 6.4 A combined inspection of the inventories and equipment will be carried after the award of work order and before commencement of actual work. List of the same will be prepared and duly signed by the contractor and officials of Canteen Advisory Committee, BARC, RMP.

- 6.5 The Contractor shall return the utensils, kitchen equipment and furniture etc., given by BARC, Mysuru as per the inventory list in good serviceable conditions at the time of expiry of agreement and in case of failure, BARC, Mysuru shall be entitled to deduct the necessary amount, for the above purpose, out of Security Deposit and any amount payable to the Contractor.

7. **QUALITY & PROPORTIONS OF INGREDIENTS:**

- 7.1 The following proportion of ingredients shall be used for preparations.

Sl. No.	ITEM	PROPORTIONS
01	SAMBAR	Minimum of 2.5 kg toor dal for 15 litres of sambar suitable for 100 persons.. Quantity of vegetables used in sambar must be around 4 kg per 15 litres suitable for 100 persons.
02	DAL	Minimum of 5 kg of toor dal for 15 litres of dal.
03	IDLI	Minimum Urad dal to rice in proportion of 1:2 (33 % urad dal)
04	DOSA	Minimum Urad dal to rice in proportion of 1:3 (25 % urad dal)
05	VADA	100 % urad dal. Use of rice is not permitted.
06	CHUTNEY	Fresh grated coconut, green coriander leaves/mint leaves/etc.; chillies,

Note: Use of Baking soda not allowed.

- 7.2 The following quality ingredients shall be used for preparations:

Sl.No	ITEM	QUALITY / BRAND
01	White Rice	Raw rice (SonaMasuri) Old (minimum 6 months old)
02	Rice for pulao	Sona Masuri + Jera rice/Basmathi (50 %/50 %)
03	Sugar	Good quality from reputed brand
04	Atta	
05	Rava	
06	Thuvar Dhal	
07	Urad dal	
08	Moong dal- (green gram dal)	
09	Channa dal- (Bengal gram dal)	
10	Other Grams	
11	Groundnuts	
12	Pepper corns	
13	Mustard	
14	Asafetida (Hing)	
15	Fenugreek (methi)	
16	Cumin seeds(Jeera)	
17	Gingili seeds (Til)	
18	Other Masala /Condiments	
19	Other Spices	
20	Salt	

21	Tamarind	
22	Red chilies	
23	Cooking Oil	
24	Ghee	
25	Milk and curd	
26	Vegetables	Fresh vegetables not rotten/overripe
Sl.No	ITEM	QUALITY / BRAND
27	Papad	Medium size
28	Any other items	Standard Quality approved by BARC
<p>Note: 1. The Contractor should at all-time ensure that he uses the specified Brand / Certificated FSSAI product and having the latest validity.</p> <p>2. Contractor shall store minimum 15 day stock of groceries.</p>		

8. **SERVICE REQUIREMENT:**

8.1 The minimum number of staff to be employed in the RMP canteen for daily services by the Contractor should be as follows:

Sl .No.	Job Description	No. of persons
01	Cook	1
02	Assistant cook	1
03	Manager/Casher/ Supervisor	1
04	Server cum tea distributor to various bldgs	1
05	Unskilled staff	1

8.2 Job description of various staff and skill requirement:

8.2.1 COOK:

Job Description:

- Should be responsible for supervision and preparation of the menu desired.
- Should be able to maintain hygienic, cleanliness and safety requirements.
- Should be able to indent sufficient quantity of provisions and other material required for preparing the menu.
- Should be able to guide assistant cook and other kitchen staff in using the various kitchen equipment, which are available in the kitchen.
- Should be responsible for the safe custody of raw items and prepared food items during his duty timings.

Skills preferable:

- Should have worked for at least 3 years in a reputed hotel or large catering establishment.
- Should possess adequate experience and skill in preparing Vegetarian, Non-Vegetarian & Jain food.
- Should have knowledge in preparing popular South and North Indian sweet dishes.
- Should have adequate knowledge and experience in operating various kitchen equipment's and strictly adhere to hygienic and food safety standard as

per applicable regulations.

8.2.2 Assistant Cook:

Job Description:

- Should be able to Wash/peel and/or cuts various ingredients to prepare for cooking or serving and inspects cooking equipment, kitchen equipment and work areas in order to ensure cleanliness and functional operations.
- Should assist cook and prepare rice, sambar, rasam, vegetable curry, chapatti, puries and other dishes etc. in the Kitchen.
- Should be able to assist the cooks in cooking
- Should be able to Use manual and electrical appliances for atta kneading, cutting vegetables, wet grinding, Potato peeler, idli cooker, etc.

Skills preferred:

- Should have worked at least 1 year in large kitchens.
- Should have knowledge of the methods and practice of large-scale food preparation.
- Should have knowledge of basic kitchen sanitation methods.
- Should have knowledge in use, operation and maintenance of kitchen equipment.
- Ability to operate kitchen equipment. Ability to perform works requiring considerable standing and light - medium physical effort, under hot working conditions.

8.2.3 Manager/ Cashier/ Supervisor:

Job Description:

- Should be able to take full charge of Dining Hall activities.
- Should handle cash transactions and manage cash at Canteen counter.
- Should coordinate with the officials of BARC for any activities related to the canteen.
- The Supervisor is responsible for the attendance, deployment, work and conduct of the contract employees working under him.
- The Supervisor will make arrangements for substitutes, in case any Contract Staff is absent.
- The Supervisor will also provide extra staff, if required, at a short notice.

8.2.4 Server cum tea distributor to various Buildings.

Job Description:

- Distribution of tea and snack to all building .
- Serving the people in the canteen.

8.2.5 Unskilled operations:**Job Description:**

- For cleaning of vessel/utensils inside the kitchen area and cleaning of dining tables etc.
- Should keep the kitchen area clean and neat.
- Should keep the utensil clean and tidy.

9. CANTEEN STAFF:

- 9.1 The Contractor himself or his authorized agent should directly supervise the canteen all the time and he should inform the names of his representatives available in canteen in his absence.
- 9.2 The contractor shall deploy at least the minimum number of staff as specified in Para- 7 to effectively fulfill the scope of work and ensure timely service of food items and beverages. Failure to do so shall attract penalties as applicable. In addition, the contractor shall deploy extra manpower as and when required to meet operational needs, without any additional cost to the department.
- 9.3 The contractor shall be responsible for arranging additional staff with prior permission of BARC, Mysuru, for attending any additional jobs viz., special lunch/tiffin in occasions like Republic Day celebration, Independence Day Celebration, VIP/VVIP Visits, Officials meetings, Seminars, festivals, etc. No staff shall be provided by BARC, Mysuru.
- 9.4 The Contractor should ensure that the staff employed by him are disciplined and neatly dressed in uniform. All the canteen staff should also wear hand gloves, cap and apron properly. Indiscipline and lack of cleanliness will make a person for liable for expulsion.
- 9.5 No canteen employee except staff required to serve tea/Coffee in the round the clock shift shall stay overnight in the canteen.
- 9.6 The Contractor and his employees is required to comply with all departmental Security guidelines and instructions. The Contractor and his employees shall not carry mobile phones or any electronic gadgets inside the BARC premises.
- 9.7 The Contractor shall bear all the liabilities on account of employment of canteen staff like their wages and statutory payments, compensations, insurance etc., in accordance with labour laws of the Government.
- 9.8 It shall be the responsibility of the Contractor to produce Police Clearance Certificate for himself and his employees/workers before seeking permission for entry into BARC, Mysuru.

- 9.9 It will be the responsibility of the Contractor to meet transportation, food, medical and any other requirements in respect of the persons deployed by the Contractor to execute the contracted work. BARC, Mysuru will have no liability in this regard.
- 9.10 The contractor shall ensure that all personnel engaged in providing canteen services are, at all times, physically fit and free from any illness, injury, or contagious disease, so as to maintain high standards of health, hygiene, and cleanliness in the service delivery.
- 9.11 The departmental doctor may, if required, examine the personnel deployed by the contractor in the canteen from time to time. Any individual found medically unfit shall be immediately replaced with a suitable substitute.
- 9.12 Medical Fitness of Contract workers is the responsibility of the Contractor. The medical examination should be from any Registered Medical Practitioner only. However, in case of medical emergency, the contract labour will be brought to First Aid unit or to nearby Hospital by Department Ambulance. However, medical expenses shall be borne by the Contractor as they are governed by ESI.
- 9.13 The Contractor shall ensure that the persons appointed or to be appointed by him for services shall not liable for any legal disqualification for service by reason of his/her age or any law of Status in force from time to time or any other reasons whatsoever.
- 9.14 The contractor and his employees shall be liable to search by the Departmental Security Staff/CISF. They shall maintain proper conduct and be polite while interacting with the employees of the Unit.
- 9.15 No employee of the Contractor shall be allowed to stay in the premises beyond the authorised work hours.

10. INSTRUCTION TO SERVICE PROVIDER:

- 10.1 The Service includes all serving staffs, utensils, crockery, packaging, dispensers, hot/ cold buffet chafers, tablecloth, mats, glass wear and all other equipment required for serving the desired quality of food.
- 10.2 The food items supplied should be as per Government standards. If at any point of the time any penalty is imposed by the Government Authority i.e. by Food Inspector of Food Department, the same shall be borne by the Service Provider.
- 10.3 The quality of raw materials for the preparation of meals / snacks and other items shall be of best quality and as approved by the Canteen Committee / Single Point of Contact (SPOC). The quality of the ingredients to be used for preparation of meals/ snacks shall be strictly in accordance with the list provided.
- 10.4 Service provider shall purchase and keep the raw materials stocks of minimum 10 days required for the preparation of various items, including the items of good quality at his own cost.
- 10.5 The service provider shall serve the food in healthy, eco friendly packaging, also label all serving/ menu items with their name and/ or corresponding dietary restrictions (vegetarian, non-vegetarian, vegan, etc.)
- 10.6 The crockery used shall be clean, free from cracks, and suitable for safe use. Packaged food items shall be intact, with no signs of leakage or damage. Paper napkins provided shall be clean, hygienic, and of good quality
- 10.7 Vegetarian and Non-Vegetarian dishes shall be prepared and served separately.

- 10.8 All vegetables, fruits etc. used shall be fresh food quality and not rotten or overripe. Milk and milk products such as curd, yoghurt, cheese etc. shall be of good quality and must be prepared and served fresh. All the items being used shall be stored properly and served before their expiry date.
- 10.9 Non-vegetarian dishes shall be prepared using fresh and good quality egg, chicken, mutton, fish or other sea foods as desired by the buyer and the items shall be purchased from the reputed shop.
- 10.10 The non-vegetarian items shall be washed and marinated properly before cooking. The pieces of non-vegetarian items shall not be too small or too big, un-necessary shreds and small bone pieces shall be removed.
- 10.11 The deployed canteen staff, shall be adequate as per requirements, trained, presentable, well dressed, well-mannered and well experienced to ensure timely, efficient and prompt service.
- 10.12 The deployed canteen staff shall serve potable drinking water from the source to the dispensers / water coolers placed at all locations at the Buyer premise/ designated premises.
- 10.13 Quality of items supplied by the service provider and/or the services rendered are found to be unsatisfactory or if service provider has violated any terms and conditions of the contract, the buyer shall terminate the contract, at any time without assigning any reasons whatsoever and without notice. However, Canteen operation shall be continued at the service provider's cost, risk and liability.
- 10.14 The execution of work in the canteen shall be carried out in a neat and workmanlike manner. The service provider shall ensure that the kitchen area and canteen premises are kept clean at all times, including the regular removal of kitchen waste, leftovers, and other waste materials generated during operations. Upon completion of daily operations, the kitchen and canteen premises must be thoroughly cleaned and left in a tidy condition before closing and vacating the canteen.
- 10.15 Service Provider's obligations will include the following:-
- i) During the period of agreement, the Service Provider shall be fully responsible for entire Canteen arrangement at the Buyer Department.
 - ii) The Service Provider, however, shall be required to adjust/change the serving timings as and when required depending upon the requirements of the Buyer Department.
 - iii) The Service Provider shall devote his full attention to the work of Canteen and shall discharge its obligations under the agreement most diligently and honestly. A senior level representative of the Service Provider shall visit Buyer premises at least once-a-day and review the service performance of its personnel. During the weekly visit, Service Provider's representative will also meet the Buyer's officer dealing with services under the contract for mutual feedback regarding the work performed by his personnel and removal of deficiencies, if any, observed in their working. The day-to-day functioning of the services shall be carried out in consultation with and under direction of the Buyer Department.
 - iv) The service provider shall maintain proper records as may be required under all Acts/ laws applicable to service provider's working and canteen workers at buyer's location which would be subject to check, from time to time, by the officer in charge.
 - v) The Service provider shall prepare and serve fresh and wholesome meals/snacks/beverages to buyer and such other persons as approved by the

- buyer in the Canteen as required from time to time continuous canteen services at specified locations as may be decided by the officer in charge.
- vi) Service provider shall have to run the canteen as per terms and conditions of contract specified here under as well as the General Conditions of Contract entirely at service provider's own cost including the entire cost of labor, materials, automobile van etc. except where otherwise provided in the agreement in an expressed manner.
 - vii) The Service provider shall be responsible for proper upkeep and maintenance of the canteen premises, furniture and fixtures, cooking and serving utensils and cutlery. When the items/materials provided by the buyer becomes unserviceable, if the same are to be replaced by the buyer, it would only be replaced against return of the unserviceable materials/item by the service provider; otherwise the cost of such materials/item shall be borne by the service provider.
 - viii) The service provider shall keep a proper inventory of the items placed at his disposal by the buyer and the same shall be verified by the representatives of the buyer along with service provider's personnel at the beginning and end of the Contract period.
 - ix) The Service provider shall not use or allow to be used the canteen premises or any part thereof for dwelling purposes and shall not allow any outsiders to loiter and around the canteen building without valid authority.
 - x) The Service Provider shall deploy adequate Canteen staff, trained and well experienced to ensure timely, efficient and prompt service. The Service Provider shall provide services both in the dining hall and Administrative building (classrooms, conference rooms, VIP Lounge and Auditorium etc.). Sufficient staff shall be deployed depending upon the number of programs/events in progress on day to day basis. The Service Provider may use the pantry rooms available in the administrative building for the purpose.
 - xi) The Canteen shall remain open on all working days. Also, on the weekends/ holidays, as and when required by the Buyer, Canteen service should be made available.
 - xii) The service provider shall comply with the directions issued by the Canteen Advisory Committee with respect to canteen management, the quality and quantity of food items served, raw materials used, the condition of fittings and fixtures, sanitary arrangements, and the overall cleanliness and hygiene of the canteen premises and the staff employed therein.
 - xiii) The service provider shall be responsible for ensuring compliance with the provisions related to Labor Law [Central/State] and specially Minimum Wages Act, Payment of Wages Act, PF, ESI Act, Payment of Bonus Act, Contract Labor [R&A] Act, Workmen Compensation Act, Food Safety and Standards Act, 2006, etc. as applicable from time to time.
 - xiv) Service Provider shall ensure the timely delivery with the agreed standards and quantity of required services to the Buyer.
 - xv) All the staff deployed by Service Provider at Canteen shall adhere to the canteen timings.
 - xvi) Service Provider shall provide uniforms, identity card, name badges and safety items/ kits, shoes etc. to its staff working in the Buyer's premise. Staff should also ensure wearing gloves and hair covers while cooking and serving food.

- xvii) Service Provider shall inform about the non-availability/ shortage of any item/ dish in advance inappropriate time along with the alternate options for non-available items.
- xviii) Taking protective measures to protect the property and persons and prevent accidents shall be the Service Provider's responsibility during the contract period.
- xix) The Service Provider shall not deploy or shall discontinue deploying the person(s), if desired by the Buyer and must ensure prompt replacement of the personnel without any additional cost to the Buyer. The personnel being deployed shall ordinarily be continued and should not be changed without written intimation and consultation with Buyer.
- xx) The Service Provider shall arrange for any special type of equipment and machines if required for canteen service at his own cost.
- xxi) The Service Provider shall maintain its gadgets and equipment etc. in good working conditions with all safety measures at its own cost and expenses.
- xxii) The Service Provider shall be responsible for maintaining hygiene and safety of cooking/ serving area and the canteen staff deployed at the premise where food is being prepared/ served.
- xxiii) Service provider shall abide by the Govt. laws relating to stocking of food grains, sale of food, etc. and shall obtain the necessary licenses from the competent authority, wherever applicable. The buyer at its discretion through its authorized representative may check the stock position of all the items to see that the above is being complied by the service provider.

11. PENALTY:

- 11.1 Non- availability of complaint register on the counter or discouraging the guests/BARC employees/ Contract employees from registering complaints would lead to a fine of Rs.1000/- per instance on the Contractor.
- 11.2 Complaints of insects and /or foreign object cooked along with food found in any food item would invite a fine of Rs. 500/- per instance on the Contractor. The liability of the damages to the aggrieved parties will be fully, personally and solely borne by the Contractor including medical/hospitalization expenses and compensation claims.
- 11.3 Non-availability/preparation of Breakfast, Lunch would invite a fine of Rs. 1000/- and three or more complaints of unclean utensils in a day would lead to a fine of Rs.1000/- per instance on the Contractor.
- 11.4 If certain meal (based on 3 or more complaints received in an instance) was not cooked properly, a fine of Rs.1000/- per instance would be imposed on the Contractor.
- 11.5 Rs. 100/- fine, on each occasion, for selling the item above MRP.
- 11.6 Rs.1,000/- fine, on each occasion, if items used/sold after the date of expiry. In case of repetition after 3 occasions, buyer can terminate the contract forthwith.
- 11.7 Change in the Menu of any Meal without permission of the BARC-Canteen Advisory Committee would result in a fine of Rs.500/- per instance on the

Contractor.

- 11.8 Penalty on any discrepancy (personal hygiene of the Contractor's workers, misbehavior by workers etc.) will lead to fine of Rs.500/- per instance on the Contractor for every instance.
- 11.9 Absence of the Contractor or his authorised representative, to take decision from BARC- Canteen Advisory Committee meetings on due invitation will attract a fine of Rs.500/- per instance on the Contractor.
- 11.10 Using Unbranded items and adulteration shall invoke a fine of Rs 1000/- for each instance of occurrence, beyond thereof any fine mentioned above and decided by the BARC-Canteen Advisory Committee.
- 11.11 Severity of hygiene failure shall be assessed and decided by BARC-Canteen Advisory Committee and fine of Rs.500/- per instance will be imposed. In case of gross failure/negligence, the Contract can be terminated. Hygiene failure also includes not cleaning tables after each person has taken his meal/snack; general cleaning of the eating area, cooking area and cleaning area; and scattering waste mater around the canteen area.
- 11.12 The contractor must use fresh tea/coffee powder and not re-cycled/reused materials. If reused materials are used for preparation of tea/coffee then it will attract a penalty of ₹. 1000/- per instance.
- 11.13 The contractor shall provide sufficient number of competent and well- trained staff for cooking including Cook, cleaning, dining hall(s) services as per the Staffing Pattern mentioned in the tender document. He shall provide substitute staff against such leave/absence of the scheduled staff. A fine of Rs.500/- per day per person will be levied as penalty for not providing such substitute /absenteeism.
- 11.14 The Contractor shall ensure that the food items supplied are as per the standards of fitness prescribed by the Government authorities and if at any time any fine is imposed by the Government authorities (for e.g. by the food inspectors/ food dept.), the same shall be borne by the contractor and BARC will not pay any fine or penalty that may arise/or that may be imposed on account of the fault of the Contractor. The Contractor shall be personally and solely responsible for any consequences and financial liability due to food poisoning.
- 11.15 The Contractor / supervisor / senior managers must be accessible to BARC at any time as required by the contract and must not be inaccessible in connection with matters of the Canteen. Inaccessibility will attract a penalty of ₹ 1000/- per instance.

Note: The amount of penalty must be remitted within 10 days of the levying of the same. No penalty will be waived unless the authorities are completely satisfied as to the nature of the emergency which has led to deficiency in performance. Lack of man power cannot be cited as a ground for non- performance.

12. **INSTRUCTIONS TO THE BIDDERS:**

- 12.1 The Tender shall be submitted before the due date and time.
- 12.2 Bidder shall study the tender document carefully and understand the conditions etc. before quoting. any doubts, he shall obtain clarifications from “BUYER” (RMP/BARC/MYSURU). Bidders’ non-understanding of the tender document /ignorance shall not be entertained nor shall be treated as basis for legal argument prior to award or at a later date of award. Should Bidder find discrepancies or if the intent and meaning of any of the tender documents appears unclear or ambiguous, Bidder should refer the matter to “BUYER” (RMP/BARC/MYSURU) for clarification. RMP/BARC/MYSURU holds the right to cancel the tender at any stage of tendering process without assigning any reason. RMP/BARC/MYSURU also holds the right to reduce the scope of work or remove any item of the price bid without assigning any reasons thereof. **Contact Details:** Assistant Personnel Officer (G) : Ph: 0821 2406430 / email : admrrmp@barc.gov.in
- 12.3 The bidder shall submit all the particulars as detailed in the formats given in Technical and commercial Bid of the Tender Document.
- 12.4 The bidder shall quote the rates in the format given in Price breakup (Financial) Bid for all the items both in figures as well as in words.
- 12.5 The Bidder shall be deemed to have carefully read, studied and understood all the clauses of the tender documents.
- 12.6 Tenders will be opened on the date and time as mentioned in GeM Portal.
- 12.7 Failure to furnish the required information and enclose relevant document is liable for rejection and disqualification of tender and any Communication to this regard will not be entertained at any circumstances.
- 12.8 Firm seeking exemption shall be registered with MSME under activity(NIC code) relevant to tendered work.
- 12.9 Bid Documents are also available for viewing on www.gem.gov.in.
- 12.10 *Bidders are advised to visit BARC canteen during any working days during tender sale period with prior appointment (email: admrrmp@barc.gov.in) to understand the infrastructure available, approximate sales happening, number of employees visiting canteen etc*
- 12.11 **Date of opening of Bids:** Technical bid will be opened on stipulated date and time on GEM Portal. Only those bidders who satisfy eligibility criteria will be evaluated. After opening of technical bid Part -1 of tender, the bidders who are meeting the minimum eligibility criteria will only be considered for further evaluation. The bids will be further evaluated by committee constituted by BARC on the basis of performance of similar completed work and as per the proposal submitted by the bidder. The details submitted by the bidders will be evaluated in the following manner: The initial criteria prescribed in respect of canteen service experience of similar class of works completed alongwith satisfactory performance certificate, Valid Food license, will be first scrutinized and the bidder’s eligibility for the work will be determined. Financial bids of only those firms will be opened, who are shortlisted/qualified on the basis of technical evaluation.
- 12.12 During technical evaluation missing documents if any, can be sought by BARC for submission except EMD.
- 12.13 A pre-bid meeting will be held as per the date & time mentioned in the GeM Bid document to clarify the queries of the bidders.
- 12.14 Addenda to the tender enquiry may be issued at any time prior to the closing date fixed for receiving Bids, to vary either the Bid period or any part of the tender documents.

- 12.15 All addenda, Special Terms and Conditions, General Conditions of Contracts (GCC), Special Conditions of Contracts (SCC), Additional Terms & Conditions (ATC) are to be considered as an integral part of the tender enquiry.
- 12.16 Bidder is required to take account in its Bid of all addenda published during the Bid period and confirm in its Bid
- 12.17 **Validity of offer:** 180 days from the date of opening of technical bid.
- 12.18 BUYER (RMP/BARC/MYSURU) reserves the right to reject any or all offers in total or part without assigning any reason whatsoever.
- 12.19 **Period of Contract:** 24 Months (Twenty Four months) extendable by another one year with the consent of both parties. Amendment of the contract shall be done as per mutual consent of both parties; no party shall be made liable to pay/get any compensation for agreement amendment.

13. OTHER CONDITIONS:

- 13.1 The opinion /decision of BARC regarding the bid will be final and conclusive. BARC reserves the right to reject any or all the bids at any time without assigning any reason.
- 13.2 BARC reserves the right to cancel the contract at the initial stage or during the contract period without assigning any reason to the tenderer.
- 13.3 If the bidder gives wrong information in his tender or creates conditions favorable for the Acceptance of his tender, BARC reserves the right to reject such tender at any stage.
- 13.4 There should be no litigation or charge under investigation / enquiry / trial against the Tenderer, or conviction in a court of law or suspension or blacklisting by any organization on any ground. During the course of work, if any such information comes to light, the contract will be terminated immediately.
- 13.5 After opening of technical bid, BARC will first verify the online credentials submitted by the bidder with respect to their eligibility for the work.

13.6 Price Variation Clause:

- 13.6.1 The Price Variation shall be worked out at half yearly intervals with the approval of Canteen Advisory Committee to take care of the increase/decrease in prices of various ingredients which majorly affect the overall price of the service.
- 13.6.2 The Price Variation as worked out above, i.e., either increase or decrease shall be applicable for the stipulated original Contract period including the extended Contract period where such extension has been granted without levy of Liquidated Damages. However, where extended Contract period granted with levy of Liquidated Damages price adjustment shall be limited to prices prevailing at the time of stipulated original Contract period including the extended Contract period without levy of Liquidated Damages (as applicable) or as prevailing for the period under consideration, whichever is less.

13.7 Force Majeure Conditions:

- 13.7.1 Decision of the Buyer regarding the applicability of the Force Majeure Conditions shall be final and binding on the seller.
- 13.7.2 Buyer can either accept or reject the Force Majeure notice sent by the Seller, the decision of Buyer shall be final and binding on the seller.
- 13.7.3 Force Majeure notice sent by the Buyer shall be accepted by the Seller without any protest, the decision of Buyer shall be final and binding on the seller.
- 13.7.4 If the performance in whole or part of any obligation under this contract is prevented or delayed by reason of any Force Majeure Conditions, for a period exceeding 90 days, only the Buyer has the option to terminate the contract. Seller can only request for termination of the contract. Decision of the Buyer regarding the termination shall be final and binding on the seller.

13.8 Liquidated Damages:

- 13.8.1 In cases, where performance or/and quality of services is/are found to be dissatisfactory, Buyer reserves the right to impose penalty as mentioned in the bid document.
- 13.8.2 In cases where penalty for certain deficiencies by the seller are not mentioned in the bid document, even then the Buyer reserves the right to impose a reasonable penalty.

13.9 Extension of Contract Period:

- 13.9.1 The time and uninterrupted delivery of services/execution of the Contract shall be deemed to be the essence of the Contract and the Contract must be completed not later than contract period specified in the Contract. Contract extendable by another one year with the consent of both parties
- 13.9.2 Extension of Contract period without levy of Liquidated Damages shall be extended by the Buyer if execution of the Contract was delayed or stopped due to occurrence of Force Majeure Conditions. Execution of the Contract was delayed or stopped due to the reasons attributable to the Buyer or due to the reasons beyond the control of the Buyer & Seller. In the above cases the Seller shall immediately give notice thereof in writing to the Buyer within 10 days of such happening, but shall nevertheless make constantly his best endeavors to execute the Contract and shall do all that may be reasonably required by him to the satisfaction of the Buyer to proceed with the services. Buyer shall extend the Contract Period as in his opinion is reasonable having regard to the nature and period of delay and the type and portions of the Contract affected thereby. No compensation shall be payable to the Seller and the Seller shall execute the Contract at the originally agreed rates. Only Buyer reserves the right to extend the Contract Period and the decision of the Buyer shall be final and binding on the Seller.

13.10 Termination of Contract:

- 13.10.1 If the seller does not perform its obligations within the date mentioned in the Contract/ Contract Period, the same would constitute the breach of the Contract and the Buyer shall have the right to Cancel or Withdraw the Contract for the unsupplied portion; after the expiry of the original / extended or re-fixed delivery date or Contract period stipulated in the Contract. Such cancellation of contract on account of non - performance by the Seller would entitle the Buyer to forfeit the Security Deposit besides other actions such as debarment against any bid issued by Buyer in future.
- 13.10.2 The following conditions shall also be considered as breach of the Contract by the Seller:

1. If the Seller has, without reasonable cause, suspended the execution of the Contract or has failed to proceed with the execution of the Contract with due diligence so that in the opinion of Buyer (which shall be final and binding), the Seller will be unable to secure completion of the Contract within the Contract Period and continue to do so after a notice in writing of 7 days from the Buyer.
 2. If the Seller assigns, transfers, sublets or otherwise parts with or attempts to assign, transfer, sublet or otherwise parts with the entire Contract or any portion thereof without the prior written approval of the Buyer.
 3. If the Seller fails to complete the Contract within the stipulated date or portions of the Contract with individual date of completion, if any stipulated, on or before such date(s) of completion and does not complete them within the period specified in a notice given in writing in that behalf by the Buyer.
 4. If the Seller persistently neglects to carry out his obligations under the contract and/ or commits default in complying with any of the items and conditions of the contract and does not remedy it or take effective steps to remedy it within Seven (7) days after a notice in writing is given to him by the Buyer.
- 13.11 Foreclosure of contract or reduction in scope of contract:**
- 13.11.1 During the Contract Period, the Buyer may at its discretion, decide to abandon or reduce the scope of the contract for any reason whatsoever and does not require the whole or part of the contract to be executed. The Buyer shall give notice of two weeks to that effect to the Seller and the Seller shall act accordingly in the matter. The Seller shall have no claim for any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the contract in full but which he did not derive in consequence of the foreclosure of the whole or part of the contract.
- 13.11.2 The Seller shall be paid at contract rates, full amount for part of contract executed as per the payment terms. In addition, a reasonable amount as certified by the Buyer will be paid to the Seller for the Goods (If applicable), which could not be utilized in the contract to the full extent in view of the foreclosure.
- 13.11.3 The Seller shall, if required by the Buyer, furnish books of accounts and other relevant documents and evidence as may be necessary to enable the Buyer to certify the reasonable amount payable in case of foreclosure. The decision of the Buyer regarding the reasonable amount is final and binding on the seller.
- 13.11.4 Buyer shall have the option to take over Seller's materials or any part thereof either bought for execution of the contract or of which the Seller is legally bound to accept delivery from its Seller (for use in the contract). For materials taken over or to be taken over by the Buyer, cost of such materials as calculated by Buyer shall be paid. The cost shall, however, take into account Contract price, cost of transportation and deterioration or damage which may have been caused to materials whilst in the custody of the Seller.
- 13.11.5 If any material supplied by Buyer are rendered surplus, the same except normal wastage shall be returned by the Seller to Buyer at rates not exceeding those at which these were originally issued, less allowance for any deterioration or damage which may have been caused whilst the materials were in the custody of the Seller. In addition, cost of transporting of such materials from Seller's site to Buyer, if so, required by the Buyer, shall be paid.
- 13.11.6 The Buyer shall have power to make alteration in, omissions from, additions to or substitution for the quantity, specifications, and instructions that may appear to him to be necessarily advisable either during placement of the Contract or during the progress of the Contract and the Seller shall be bound to carry out the Contract in accordance with any instructions given to him by the Buyer and such alterations, omissions, additions, or substitutions shall form part of the contract as if originally provided therein and any altered, additional or substituted portions of the Contract

- a. For the changes in the quantity:
The Buyer reserves the right to increase or decrease the quantity to be ordered, up to certain bid quantity at the time of placement of contract. Sellers are bound to accept the orders accordingly.
- b. For the addition of new Item(s):
 - i) In cases where the Contract requires addition of new Item(s) for Completion of the Contract, the Buyer reserves the right to add new Item(s).
 - ii) The rates for the new Item(s) shall be decided by the Buyer as per the Market Rates.
 - iii) The Buyer shall provide reasonable time to the Seller for the execution of these new Items.

13.12 Liabilities of BARC management

Uninterrupted Water supply at a nominal charge of ₹.1/- per month will be provided which should be judiciously used. Nominal charges of ₹.1/- towards electricity charges for use of refrigerator, fans, lights etc. in canteen shall be paid by the Service Provider. Charges on account of electricity, LPG or any other media of fuel consumed for any mode of cooking and grinding shall be borne and paid by the service provider. Service Provider shall remit a nominal rent of Rs.100/- per month for using the Canteen premises to Pay & Accounts Officer, RMP, BARC, Mysuru and produce necessary receipt thereof, to the Administrative Officer-III, RMP, Mysuru for records before 5th of every month.

13.13 Cleanliness and Hygiene:

The Contractor shall maintain proper sanitary conditions in and around the canteen building as per the standard prescribed by the Public Health Authorities. The food wastes and other wastes in the canteen shall be disposed of only at the place allotted for this purpose. The sanitation in and around the canteen premises shall be the responsibility of the Contractor. The sterilization methods according to standards approved by Public Health Department shall be observed in cleaning various vessels, plates and canteen premises etc.

13.14 Loss/Damage:

The Contractor shall follow all the safety rules while handling gas cylinders and electrical equipment etc. The Contractor and his labourers shall take proper care to handle equipment, utensils, furnitures and other materials of the department to avoid any damage to them while executing the job. Failure to follow the safety norms/damage/loss, will result in forfeiture of the security caution / deposit including termination of contract. Further, assessment of value of damaged property will be through mutual consent of the Department and Contractor.

- 13.15 If due to strike or any other reason by the Contractor's cooks, servers etc., the canteen does not function, the Caterer shall make alternative arrangement at his own cost to supply food and beverages.

13.16 **Transfer of contract:** No assignment, transfer or sub-letting of contract by the Contractor is permissible.

13.17 **Security Deposit:** Before commencement of the business, the Contractor shall remit an amount of ₹. 1,00,000/- (Rupees One Lakh only) Security Deposit/Caution Deposit to BARC, Mysuru (Interest free). Security Deposit is refundable without interest to Contractor, after expiry of the contract. However, if the successful tenderer fails to furnish the Security Deposit/Caution Deposit on or before commencement of the contract, the Department (BARC) shall without prejudice to any other right or remedy, be at liberty to forfeit the Security Deposit.

13.18 **LEVY/TAXES Payable by Contractor:**

a) Goods & Service Tax:

- i) GST Shall mean Goods & Service Tax (Central & State). The rate quoted shall be inclusive of Goods & Service Tax.
- ii) The firm should be registered under Goods & Service Tax.
- iii) GST or any other tax applicable in respect of inputs procured by the contractor for this contract shall be payable by the Contractor and Government will not entertain any claim whatsoever in this respect.

b) Income Tax:

- i) Income tax and other statutory levies, if any will be recovered from the Contractor's bill as per the prevailing rules. Permanent Account Number to be furnished. T.D.S. Certificate will be issued for the same.
- ii) As per Govt. of Karnataka Notification No. (18/2018) FD 47 CSL2017 dt. 14.9.2018 tax deduction source (TDS) under GST has been implemented in the State of Karnataka w.e.f. 1.10.2018. Accordingly, TDS @ 2% i.e. 1% SGST & 1% CGST shall be deducted directly from the bill amount. iii) Labour Welfare Cess @ 1% of the gross value of work done shall be deducted.

13.19 **ESI and EPF enrollment:** Contractor shall be registered under ESI & EPF under law. ESI and PF enrollment (IDs) of contract labour being employed for the work shall be submitted to Engineer-in-charge before commencement of work. Any other taxes/cess as per Government directives shall be deducted from each bill paid to the contractor, from time to time.

13.20 The Contractor is liable to maintain the registers as prescribed by the Asst. Labour Commissioner (C), Bangalore. The Contractor is also liable to pay any taxes / levy enforced by State Government or Statutory body for which BARC, Mysuru shall not hold any responsibility.

13.21 The quotations will be valid for 180 days from the day of opening of the tender.

13.22 The Contractor's personnel shall not have any indefeasible right to claim for regular employment under BARC, Mysuru or any other DAE units based on the work performed under the contract under any circumstances.

13.23 If the performance/services of the Contractor is not found satisfactory, the department reserves the right to terminate the Contract at any time during the contract period. No claim or compensation, whatsoever, on this ground will be payable to the Contractor.

13.24 The contract will be subject to Mysuru Jurisdiction only.

14. **EVALUATION CRITERIA FOR TECHNICAL AND FINANCIAL BID:**

Technical evaluation criterion: The following criteria will be followed for evaluating the technical bids and for deciding the criteria for opening the Price bids subsequently on a later date:

Sl.No	Criteria
1	Canteen services experience during the past 3 years (2022-23, 2023-24 , 2024-25) alongwith satisfactory performance certificate.
2.	Work Completion Certificate
3.	Valid Food License

Note : No further documents submitted at a later stage what so ever would be entertained, accounted or considered. The financial bids of all the technically qualified firms/agencies/bidders will be opened for financial evaluation.

(Mayura M. Vilankar)
Administrative Officer-III
For and on behalf of the President of India

SCHEDULE OF QUANTITY (SOQ)
PRICE BREAKUP/SCHEDULE OF RATE

Sl. No.	Item	Quoted price (₹.) (X)	Quantity (Nos.) (Y)	Total (X) x (Y) (₹.)
01	Breakfast		50	
02	Ordinary Tea /Coffee		250	
03	Special Tea/ Coffee		150	
04	Standard lunch		60	
05	Evening snack		65	
	Grand total (total of 01 to 05) (₹) (in words)			

Note:

1. Any other standard packed food items like Biscuits/Milk/Potato Chips/Soft Drinks etc., shall be sold at the price **not** exceeding their MRP.
2. Please refer to the instructions of bid document, before quoting the rates.
3. **Quantity mentioned above are imaginary and used for determining the L1.**
4. *Quoted rates should be inclusive of GST.*
5. *There should not be any marks of erasers. Alteration, if any, shall be initiated with date by the person signing on behalf of the tenderer.*
6. *Rates are to be quoted both in words & figures. If there is discrepancy in tender in respect of words & figures, the amount in words will prevail.*
7. *If there is a discrepancy between the Unit price and Total price, the Unit price shall prevail and Total price shall be corrected accordingly.*

Tenderer's Signature :

Name of the Bidder:

Address of the Bidder:

Seal of the bidder:

Details of the existing/past experience for “Running of canteen in Central / State Government/Organizations/Department and also in private sector establishment ”

Sl: No	Name and Address of the organization	Value of Contract (₹.)	Duration of Contract		Additional information, if any
			From	To	

The above format may be used to provide requisite details.

Signature of bidder :

Name:

Seal:

Date:

Place:

DECLARATION

1. I, Son/Daughter of Shri_____, Proprietor/Director/Authorized Signatory of M/s_____ and competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
3. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we, am/are well aware of the fact that furnishing of any false information/ fabricated documents would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
4. I have not been blacklisted by any Govt. dept. /PSU or any other private organization.

Signature of authorized person:

Date:

Full Name:

Place:

Company's Seal:

Note: The above declaration, duly signed and sealed by the authorized signatory of the Company, should be uploaded with Technical tender on the letterhead of firm.

Check list for uploading of scanned documents along with the bid, without which the tender is liable to be rejected

Sl.No	Document	Uploaded /Not	Remarks
1.	Registration/Incorporation Certificate of firm		
2.	ESIC Registration with latest paid challan		
3.	EPFO Registration with latest paid challan		
4.	GST Registration		
5.	PAN		
6.	Bank Details		
7.	Valid Food License		
8.	Annexure 'A'- Existing /Past experience		
9.	Annexure 'B' – Declaration		
10.	Satisfactory Work completion Certificate of similar work from the previous employers in last 3 Financial years i.e. (2022-23,2023-24, 2024-25).		
11.	Black list undertaking in letter Head.		
12.	Letter of bidder duly authorizing representative to sign on his behalf (If applicable).		

I/We certify that the information furnished above is true and correct. I have read and understood the tender document/corrigendum issued at www.gem.gov.in. The terms and conditions are acceptable to us and I have the authority to bid this E-TENDER.

Date:**Signature of Owner:****Place:****Name (in full who is signing):****Seal.**

(To Be Filled By the Vendor / Bidder in their letter head)

1. Nature of the Work:

2. Name of the Vendor:

3. Full Address of the Vendor:

4. Telephone/ Mobile No.

5. Fax. No. (If any):

6. Registration No. of Firm:

7. PAN:

8. GST Registration No.

9. Details of the D.D. for **E.M.D Amount (Refundable)**:

D.D. No. _____ dated _____ drawn from the bank _____

Seal and Signature of the bidder/Vendor
