

AIC BARC ANUSHAKTI FOUNDATION
Anushaktinagar, Mumbai

Format of Application Form for Manager / Assistant Manager

Full Name:

Last

First

Middle

Gender (Male / Female):

Address:

Apartment/Unit

Street Address

City

State

PIN Code

Date of Birth

Phone

Age (as on last date of application)

Email

Aadhar No

**LinkedIn or any professional
profile URL**

Educational Qualifications (Starting with Graduation Degree)

S. No.	Degree/Diploma	University/ Institute	Subject	Year of passing	Percentage/ CGPA

Details of Previous Employment

Sr. No.	Company name and Address	Job Title/ Position	Responsibilities/ Nature of work	Last Salary Drawn (Annual)	Experience (Enclose experience certificate)	Reason(s) for Leaving

References

Sr. No.	Referee Name	Contact number	Email	Relation with you	Knows you since how many years?

Check List (Tick in appropriate box)

Age: Do you satisfy the age limit criterion, i.e., not more than 50 (in case of male candidates)/52 (in case of female candidates) years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Educational Qualification: Bachelor's degree in any field?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Professional Qualification: Full time Masters in Business Administration or Post Graduate Diploma in Management with specialization in Business Management/ Business Strategy or similar?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Experience: <ul style="list-style-type: none"> ➤ Do you have Minimum 2 years' full time experience in a senior position in Administration / Management of a reputed enterprise engaged in technology / research management, product management, managing investments related to start-ups. ➤ Do you have experience in the start-up/ innovation / entrepreneurship domain, either as a start-up founder/ co-founder /core team member/ key employee of a start-up and Innovation ecosystem or in a lead position in a reputed Innovation & Start- up promoting organization? ➤ Do you have a strong understanding of start-up companies, technology and incubation, early-stage investments, raising funds? ➤ Do you have a vision with in-depth knowledge of present Indian and global start-up ecosystems, and should strive towards making the AIC-BARC self-sustainable? 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
Knowledge of working with computers and techno-legal/commercial documentation: <ul style="list-style-type: none"> ➤ Do you have good updated knowledge of Computer applications (word processing, spreadsheet, presentation software etc. and OS like Windows) and other additional required software skills used in office? ➤ Are you well versed in conceptualizing, compiling, and putting together papers, presentations, techno-legal/commercial documents, proposals, etc? 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

Languages known: (Pl tick whichever is applicable)

Language	Write	Read	Speak
English			
Hindi			
Marathi			
Other(_____)			

Disclaimer

I certify that my answers are true and complete to the best of my knowledge and belief. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature (with Date) _____

The following documents should be enclosed along-with this application form.

1. Recent passport size colour photograph of the candidate (2 copies).
2. Latest CV
3. Certificates (documentary proof of above statement(s))
4. Reference letter from well-known professional referee
5. Vision Statement in candidate's own words (in about 500 words) on "*How an Incubation Centre at Anushaktinagar, Mumbai can contribute to the Indian Incubation and Start-up Eco-system*" and "My role in making Atal Incubation Centre a self-sustainable in next 5 years".