



भारतसरकार / **Government of India**
परमाणुऊर्जाविभाग / **Department of Atomic Energy**
सचिवालयसमन्वयअनुभाग / **Secretariat Coordination Section**

अणुशक्तिभवन/Anushakti Bhavan,
छ.शि.म.मार्ग/C.S.M Marg,
मुंबई/Mumbai - 400 001.
(Ph: 022- 22862661)
e-mail: sectcord@dae.gov.in

No. 20/8/2022-SCS/ 15083

29.11.2022

OFFICE MEMORANDUM

Subject: Nation-wide Programme on Digital Life Certificate for pension purpose: Reg.

In continuation to this Department's OM No. 20/8/2022-SCS/15019 dated 28.11.2022 (**Annex-I**), a copy of DP&PW D.O Letter No. 1(3)/2022-P&PW(H)- dated 08.11.2022, on the captioned subject is enclosed (**Annex-2**).

2. All Constituent Units / PSUs / Aided Institutions of this Department are requested to take further necessary action in month of November 2022 as envisaged in the aforesaid DP&PW D.O Letter dated 08.11.2022 .

3. All Constituent Units / PSUs / Aided Institutions of this Department are also requested to coordinate with the Nodal Officer so as to enable him to take further necessary action in the matter.

3. This issues with the approval of Joint Secretary (A&A), DAE.

Encl: Annex – 1 (2 Pages)
Annex - 2 (21 Pages)

(Bipin Kurup / बिपिन कुरुप)

अवर सचिव (एस. सी. एस) / **Under Secretary (S.C.S)**

Email: usscs@dae.gov.in

1. All Heads of Constituent Units / PSUs / Aided Institutions of DAE.
2. All Administrative Heads of Constituent Units / PSUs / Aided Institutions of DAE.
3. Chief Controller of Accounts, DAE – For advising the Officers under his control for holding the campaign in respect of Pensioners of DAE Secretariat as envisaged in the enclosed DO Letter dated 08.11.2022. (**Encl: Annex-2**)
4. Under Secretary(Admn), DAE – for information and further necessary action as envisaged in DP&PW DO Letter dated 08.11.2022 (**Encl: Annex-2**)
5. All Officers and Section in DAE – Through Darpan Portal.
6. Office of JC(F&A), DAE – For kind information.
7. DAE Website – through PTS

भारतसरकार/Government of India
परमाणुऊर्जाविभाग/Department of Atomic Energy
सचिवालयसमन्वयअनुभाग/Secretariat Coordination Section

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(☎022- 22862661)
e-mail: sectcord@dae.gov.in

No.20/8/2022-SCS/15019.

28.11.2022


OFFICE MEMORANDUM

Subject: Nation-wide Programme on Digital Life Certificate for pension purpose: Nomination of Nodal Officer from DAE – Regarding.

The undersigned is directed to refer to DP&PW D.O Letter No.1(3)/2022-P&PW(H) dated 08.11.2022, on the captioned subject and to convey the nomination of Nodal Officer from Department of Atomic Energy (DAE) as under:

- a) Name and : Shri. V.L. Ellappan.
- b) Designation and : Joint Controller (Finance & Accounts),
Address: Department of Atomic Energy, Anushakti Bhavan,
C.S.M. Marg, Mumbai 400 001.
- c) Telephone Numbers & : 022 – 22027966 (Office)
Mobile : 022 - 22862670
+91 – 8369696780 (Mobile)
- d) Email : jcfa@dae.gov.in

2. This issues with the approval of Competent Authority in the Department.



(Bipin Kurup / बिपिन कुरुप)
अवर सचिव (एस. सी. एस) / Under Secretary (S.C.S)
E-mail: usscs@dae.gov.in

Shri. Ruchir Mittal,
Director (PW)/HOD
Dept. of Pension and Pensioners Welfare
Lok Nayak Bhavan, Khan Market,
New Delhi - 110 003,
011- 23350012
E-mail: ruchirmittal.cgda@nic.in

Copy to:

- i. Chief Controller of Accounts, DAE
- ii. Office of JC(F&A), DAE.
- iii. Under Secretary(Admn), DAE
- iv. All Heads of Constituent Units / PSUs / Aided Institutions of DAE.
- v. All Administrative Heads of Constituent Units / PSUs / Aided Institutions of DAE.
- vi. All Officers and Section in DAE – Through Darpan Portal.
- vii. DAE Website – through PTS

वी. श्रीनिवास, आई.ए.एस.
सचिव
V. Srinivas, IAS
SECRETARY



भारत सरकार
कर्मिक, लोक शिकायत तथा पेंशन मंत्रालय,
पेंशन एवं पेंशनभोगी कल्याण विभाग
लोक नायक भवन, खान मार्केट,
नई दिल्ली-110003
GOVERNMENT OF INDIA
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES & PENSIONS,
DEPARTMENT OF PENSION & PENSIONERS' WELFARE
LOK NAYAK BHAWAN, KHAN MARKET,
NEW DELHI-110003

D.O.No. 1(3)/2022-P&PW(H)

8th November, 2022

Dear Secretary,

Submission of Life Certificates is an important activity to be carried out by pensioners every year in the month of November (with special provision for pensioners aged 80 years and above to submit their Life Certificates in the month of October) to ensure continuity of their pension.

2. In the traditional mode, pensioners had to present themselves before the Pension Disbursing Authority for physical submission of their Life Certificate which entailed waiting at the bank branches in queues for this purpose. This was found inconvenient for the old, ailing and infirm pensioners. Further, there was no mechanism for the pensioners to get a status regarding updation of their Life Certificates in the records of the Pension Disbursing Authority.

3. To enhance 'Ease of Living' of Central Government pensioners, this department has been promoting Digital Life Certificate i.e. Jeevan Pramaan extensively. Initially submission of DLCs using biometrics was commenced. However, issues regarding authentication processes of Digital Life Certificates were faced by older pensioners due to non-capturing of finger biometrics on account of aging.

4. This Department therefore collaborated with MeITY following which developed a face-authentication technology system based on UIDAI Aadhaar database whereby it is possible to give LC from any Android based smart phone. This breakthrough technology launched in November 2021 has reduced the dependence of pensioners on external bio-metric devices and has made the process more accessible and affordable to masses by leveraging smartphone-based technology. An SOP regarding the DLC/Face Authentication technique is attached for reference.

5. With a view to spread awareness amongst all the Central Government pensioners as well as the Pension Disbursing Authorities for use of DLC/Face Authentication technology to submit Digital Life Certificate, DoPPW is launching nation-wide campaign from November 1-30, 2022 for their 'Ease of Living.'

6. I write to request you to kindly circulate the DoPPW Guidelines Note on the nationwide campaign for submission of Digital Life Certificate amongst the pensioners of your Ministry/Department. A nodal officer to coordinate with DoPPW on the subject may also be appointed.

Encl: a/a

With best regards,

Yours sincerely,

(Signature)

(V. Srinivas)



सूचना का
अधिकार

To all Secretaries to GOI

Please visit our website : <https://doppw.gov.in>, <https://bhavishya.nic.in>

Tel: 011-23742133 Fax: 011-23742546 Email: secy-arp@nic.in

सं. 1(3)/2022-P&PW(H)-8371

भारत सरकार
कार्मिक, लोक शिकायत और पेंशन मंत्रालय
पेंशन और पेंशनभोगी कल्याण विभाग

8वीं मंजिल 'बी' विंग, जनपथ भवन
जनपथ, नई दिल्ली-110001
दिनांक: 2 नवंबर, 2022

OFFICE MEMORANDUM

Sub: Nation-wide Campaign for Submission of Digital Life Certificate – reg.

The undersigned is directed to say that submission of Life Certificate is an important activity to be carried out by pensioners every year in the month of November (with special provision for pensioners aged 80 years and above to submit their Life Certificates in the month of October) to ensure continuity of their pension.

2. In the traditional mode, pensioners had to present themselves before the Pension Disbursing Authority for physical submission of their Life Certificate which entailed waiting at the bank branches in queues for this purpose. This was found inconvenient for the old, ailing and infirm pensioners. Further, there was no mechanism for the pensioners to get a status regarding updation of their Life Certificates in the records of the Pension Disbursing Authority.

3. To enhance 'Ease of Living' of Central Government pensioners, this Department has been promoting Digital Life Certificate (DLC) i.e. Jeevan Pramaan extensively. Initially, submission of DLCs using biometrics was commenced. However, issues regarding authentication processes of DLCs were faced by older pensioners due to non-capturing of finger bio-metrics on account of aging.

4. This Department therefore engaged with MeitY to develop a face-recognition technology system based on UIDAI Aadhaar database whereby it is possible to submit Life Certificate from any Android based smart phone. As per this facility, the identity of a person is established through face recognition technique. The UIDAI server identifies the same and DLC gets generated. This breakthrough technology launched in November 2021 has reduced the dependence of pensioners on external bio-metric devices and has made the process more accessible and affordable to masses by leveraging smartphone-based technology.

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The SOP regarding the DLC/Face Authentication technique is attached for reference.

5. With a view to spread awareness amongst all the Central Government pensioners as well as the Pension Disbursing Authorities for use of DLC/Face Authentication Technology to submit Digital Life Certificate, DoPPW is launching nation-wide campaign for whole month of November 2022 for their 'Ease of Living.'

6. The Nation-wide Campaign for DLC may be carried out as per guidelines mentioned below to reach out to the maximum number of pensioners to avail the service as a request to the following stake-holders:-

(i) Role of Banks:

- A nodal officer, not below the rank of Assistant General Manager, may be nominated for the Nation-wide DLC Campaign.
- Spread awareness, give due publicity to DLC/Face Authentication technique through banners/posters placed in digi-huts, ATMs and branches.
- Where Doorstep banking services are availed, the Bank Correspondent should use DLC/Face Authentication technique as far as possible. This technique is beneficial since it avoids paper work and does away with the need to verify physical LCs.
- Similarly, dedicated staff at branches should be equipped with an Android phone to use this technology when pensioners visit the branch for submission of Life Certificate.
- Camps should be held by bank branches to enable pensioners to submit their DLCs without delay.
- However, where DLC does not work due to any reason no Pensioner shall be returned and traditional manual LC can be submitted.

(ii) Role of Ministries/Departments:

- A nodal officer, not below the rank of DS/Dir, may be nominated by all Ministries/Departments.

- Provision should be made for generating Digital Life Certificates using DLC/Face Authentication technique by providing an Android phone to the designated person at every field office for the entire month of the campaign. DLC should be issued for all Central Government pensioners visiting the Ministry/Department, field offices, and subordinate organizations.
- Wide publicity should be given to this campaign by spreading awareness through banners/social media/whatsapp groups/SMS Messages/through staff unions.
- Photographs to be taken for posting of tweets of such campaigns.
- In case of request from bed ridden pensioners, an officer shall be deputed for DLC submission.
- Weekly PIB notes giving information about the campaign should be published.

(iii) Role of Ministry of Health& Family Welfare:

- All CGHS Wellness centers/Dispensaries/Hospitals may be directed to set up camps in their premises for submission of Digital Life Certificates using DLC/Face Authentication technique/biometric.
- A dedicated person should be equipped with an Android phone for issue of Digital Life Certificate of the pensioners visiting the camp.
- Pictures taken during the process are to be forwarded to DoPPW.


(iv) Role of Pensioners' Associations:

- Special DLC camps should be organized through the month using DLC/Face Authentication technique
- DoPPW officials, in collaboration with Pensioners' Associations, will visit 37 centers where a large number of pensioners can be facilitated in issuance of their DLCs using DLC/Face Authentication technology.
- Pictures are to be taken and posted on twitter and also sent to DoPPW.

(v) **Role of IPPB:**

- A nodal officer may be nominated at a senior level.
- India Post Payments Bank (IPPB) to utilize its network of access points in Post Offices and Postmen & Gramin Dak Sevak to provide doorstep DLC facility to pensioners as per their earlier arrangement.
- Pictures are to be taken and posted on twitter and also sent to DoPPW.

Encl: As Above.


अशोक कुमार सिंह)
अवर सचिव, भारत सरकार
फोन: 23310108

To

1. All Ministries/Departments to Government of India.
2. CMDs/CPPCs of all Pension Disbursing Banks and Pension Disbursing Authorities.
3. Central Pension Accounts Office (CPAO), Ministry of Finance, Department of Expenditure, Trikot-II, Bhikaji Cama Place, New Delhi.
4. NIC: -for posting on website of this Department.
5. All Pensioners Associations under Pensioners' Portal: - for giving vide publicity among pensioners.



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One of the best practices in digital innovation, launched by Department of Pension & Pensioners' Welfare.



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DOPPW in collaboration with UIDAI & MIETY has launched Face Authentication technology for submission of Digital Life Certificate for enhancing "Ease of Living" of 70 lakhs Pensioners'.



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Enhancing "Ease of Living" of Pensioners in submitting DLC through Face Authentication Technology based on Aadhaar using Android based smartphone.

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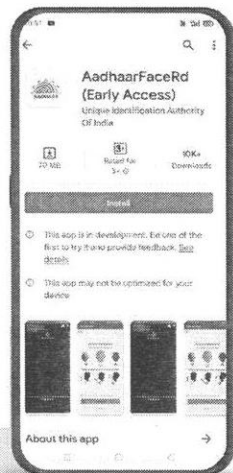


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Process of submitting Life Certificate through "FACE AUTHENTICATION"



STEP-1

Download 
AadhaarFaceRd App
from Google Play Store.



<https://play.google.com/store/apps/details?id=in.gov.uidai.facerd>

***NOTE-** This Application is for Android User only.



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STEP-2

After the Rd service is installed
it will be visible only in settings
but not in downloaded apps.



App Info as shown in screenshot.



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STEP-3

**Download Jeevan Pramaan
Face Application from**

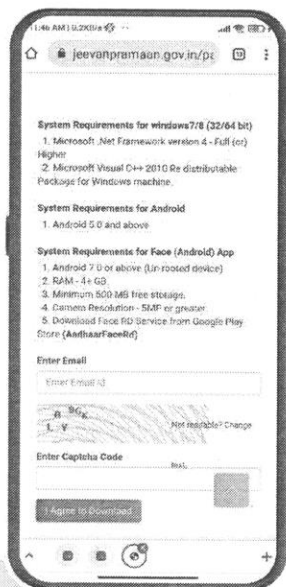


<https://jeevanpramaan.gov.in/package/download>

**Download Jeevan Pramaan Version 3.6.3
Android Face App.**



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STEP-4

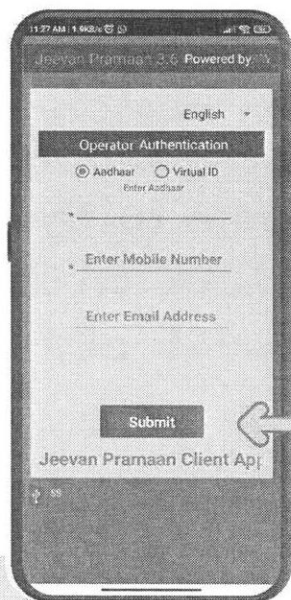
Provide required information -> a link will be sent to the email ID provided -> Click on link -> file gets downloaded and visible in downloads.

Click on file to install app

85(9)



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STEP-5

Open app -> give required permissions -> this opens a screen for **Operator Authentication** -> give required information -> submit -> enter OTP -> **Scan face** of operator -> on being successful, pop-up will appear **"Client registration successful"**.



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STEP-6



Note

1. The operator authentication is a one time process.
2. Pensioner can also be the Operator.
3. After operator authentication, a screen will open for pensioner authentication.
4. One operator can generate DLC of multiple pensioners.



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The image shows a smartphone screen displaying the 'Pensioner Authentication' form. The form is titled 'Pensioner Authentication' and has a language dropdown set to 'English'. It contains the following fields and options:

- ☒ Aadhaar ☐ Virtual ID
- Enter Aadhaar: 4288939*****
- Enter Mobile Number: 98733*****
- Enter Email Address: (empty field)
- Enter OTP: 16****
- Buttons: 'Resend OTP' and 'Submit'
- Footer text: 'Amaan Client Application is' and '5G' signal indicator.

STEP-7

Pensioner Authentication- Fill
in required details -> submit ->
Enter OTP -> submit.





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STEP-8

Fill in all the details as shown on the screen correctly, Click on both the checkboxes and submit.

Note:- Incorrect information may lead to non-updation of DLC at Pension Disbursing Office.

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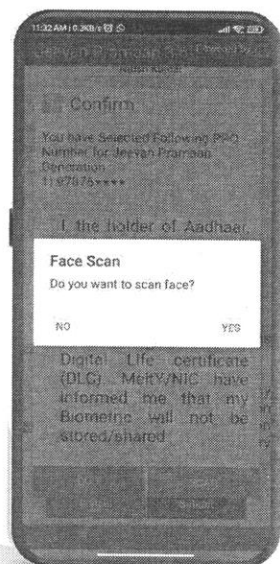
STEP-9

**Click on the checkbox and
scan for live photograph.**





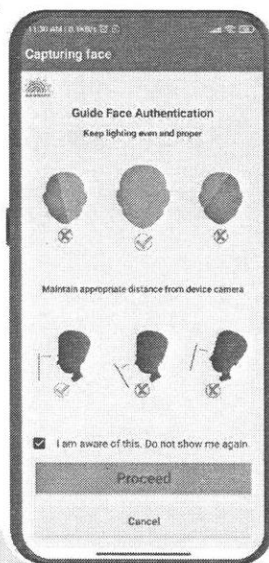
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In this pop-up window select "yes" to continue with the scan process.



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**Click on the checkbox
and follow instructions
shown on screen.**



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While scanning keep face straight with proper lighting and follow the instructions shown on screen.



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After face scanning DLC submission appears on the mobile screen along with the Pramaan ID and PPO no.

***For queries mail us at dlc.doppw@gov.in**

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***DLC documentary- <https://youtu.be/nNMlkTYqTF8>**