

Government of India  
Department of Atomic Energy  
Nuclear Recycle Board

6<sup>th</sup> floor, V.S Bhavan,  
Anushaktinagar,  
Mumbai 400 094.

5/15//2024/Admn./7279

December 09, 2024

**Circular**

Subject: Re-Engagement of Retired Central Government Employees

Applications are being invited for engagement of Consultant at Nuclear Recycle Board. Employees retired on superannuation from DAE Units are only eligible to apply. The period of engagement shall be initially for one year and further extendable as per the requirement of NRB and subject to satisfactory performance of the incumbent. The officials on re-engagement are entitled to draw 50% of the last pay drawn plus 50% of Transport Allowance per month. The last date of receipt of application is 27.12.2024 and should be sent to:

Administrative Officer – III,  
Department of Atomic Energy,  
Nuclear Recycle Board, 6<sup>th</sup> Floor,  
V.S Bhavan, Anushaktinagar,  
Mumbai 400 094.

  
(M N Shaju)

Administrative Officer – III  
(Tel No. 24262058)  
(email: ao3nrb@barc.gov.in)

Encl: Advt. No. RE-01/2024(NRB)

Copy to: All Constituents Units of DAE.

Government of India  
Department of Atomic Energy  
Bhabha Atomic Research Centre  
Nuclear Recycle Board

**ADVERTISEMENT NO. RE-01/2024(NRB)**

(Total No. of positions- 02)

**Re-Engagement of Retired Central Government Employees**

**Invitation of applications for Consultants in NRB, Mumbai**

(Only employees retired on superannuation from the Department are eligible to apply)

- 1) Applications are invited for performing various duties as Consultants at NRB, Mumbai as indicated in the Terms of Reference (ToR) (**Annexure-I**).
- 2) Retired employees from **Administrative and Accounts Cadre (Upper Division Clerk, Assistant Accountant, etc and in Stenographer Cadre, viz. Stenographer Gr.D, Stenographer Gr.II/I, PS(NS))** who are willing to perform the work indicated in the ToR can submit their applications in the prescribed format (**Annexure-II**) along with the passport size photograph duly affixed and a copy of the documents indicated in Annexure-II.
- 3) The applications received will be scrutinized by the Competent Authority and the selected candidates will be communicated the date of commencement of work and the period of tenure.
- 4) **Eligibility :**
  - 4.1 Applicant should be retired from the Department on superannuation.
  - 4.2 Applicant should have requisite experience and knowledge of government rules and regulations as indicated in the ToR.
  - 4.3 Applicant should be medically fit and required to submit Medical Fitness Certificate at the time of the engagement.
  - 4.4 The term of appointment shall ordinarily be for an initial period not exceeding one year which is extendable by another one year. Further extension may be granted based on a review of the task and the performance of the re-engaged appointee, provided it shall not be extended beyond 5 years after superannuation.
  - 4.5 The re-engagement shall be purely on contract basis. Re-engagement can be terminated at any time by department and without assigning any reason.
- 5) **Entitlements :**
  - 5.1 The official on re-engagement is entitled to draw 50% of the last pay drawn. A fixed amount towards Transport Allowance at the rate of 50% of the Transport Allowance drawn at the time of retirement shall be admissible. No Increment, Dearness Allowance and HRA shall be admissible during the term of re-engagement

5.2 Paid leave of absence is allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year is not allowed.

5.3 Re-engaged officer shall not be entitled for any allowances (HRA, CCA, TA etc.)

5.4 Re-engaged officials will not be entitled for contribute to GPF, gratuity etc. for the period of re-engagement.

5.5 No transport facility will be provided for commuting to office. However, if required to travel outside Mumbai in connection with the work, TA/DA admissible to regular employees working in the same grade from which the official has retired, will be admissible.

- 6) The place of work will be Accounts/Administration, NRB, Mumbai.
- 7) The Consultants need to perform the duties for 08 hrs 30 minutes per day on all working days.
- 8) NRB has the right to reject any application without assigning any reason.
- 9) Last date for receipt of application is 27.12.2024. Incomplete and late applications will not be considered.
- 10) The applications can be forwarded by Post/ by Hand in sealed envelope to:

Administrative Officer-III,  
Nuclear Recycle Board,  
6<sup>th</sup> Floor, V.S. Bhavan,  
Anushaktinagar,  
Mumbai - 400094

So as to reach on or before 27.12.2024.

Annexure- I : Terms of Reference (ToR)

Annexure-II : Format of Application



TERMS OF REFERENCE (ToR)

Total No. of Consultant – 02 Post

Consultant (A&A)- 1 Post: The Applicant is expected to have adequate computer knowledge and working experience in accounts. The Applicant is expected to assist in works like checking of CST, Scrutiny of Works Proposals, Checking of Estimates, checking of bill of NRBPSU, typing work of Accounts Diary, Despatch etc.

Consultant (Stenographer)- 1 Post: The Applicant is expected to have requisite experience, knowledge of Government rules and regulations. The Applicant should possess knowledge of computer, and also able to provide Secretarial Assistance to assist various senior officers.

The above list is not exhaustive. In addition, they are expected to do other work as and when required as directed by Chief Executive, NRB.

**Annexure-II****Application for the post of Consultant in NRB, Mumbai****Advertisement No. RE-01/2024(NRB)**

Affix  
passport size  
photograph

1.	Full Name (in Block Letters)						
2.	Father's/ Husband's Name						
3.	Date of Birth						
4.	Contact details	Tel No.					
		Mobile No.					
		Email ID					
5.	Address for communication						
		Pin					
6.	Date of Joining in Government Service						
7.	Age as on date						
8.	Whether SC/ST/OBC						
9.	Whether Physically handicapped						
10.	Date of retirement and the post from which retired (enclose copy of retirement order)						
11.	Name of the Division/ Unit from which retired						
12.	Last pay drawn (Please enclose copy)						
13.	Education/ Technical qualification (Please enclose copy of Certificate/ Mark Sheet						
14.	PPO No. (Please enclose copy)						
15.	Details of computer knowledge						

16.	Brief particulars of experience of the last 10 years (assignment-wise) [A separate sheet may be annexed]	
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I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/ incomplete or ineligibility being detected at any time before or after selection/ interview, my candidature is liable to be rejected and I shall be bound by the decision of the Nuclear Recycle Board, BARC, Mumbai. I have read this circular and ready to accept all the terms and conditions for engagement of Consultant.

Signature & Full name of the applicant

Place :

Date :