

Government of India
Bhabha Atomic Research Centre
General Services Organisation
Estate Maintenance Cell
Tarapur

NOTICE INVITING TENDERS

TENDER NOTICE NO. BARC/GSO(T)/EMC/CM/2010/10 DATED 23.07.10

Sealed item rate tenders in the prescribed form are hereby invited on behalf of the President of India by Director, General Services Organisation, Bhabha Atomic Research Centre, Tarapur, Thane 401502 for the following work from contractors on the approved list of CPWD, MES, Railways, State PWDs, Public sector undertaking of central or state governments/ central autonomous bodies and those having adequate experience and capabilities to execute such magnitude of similar works i.e Cosmetic maintenance/ House keeping Works in Department of Atomic Energy (DAE).

- i) Description of work** : **Cosmetic maintenance works in BARC Staff Colony, Tarapur for the year 2009 - 2010.**
- ii) Estimated Cost** : **Rs. 58,00,000.00**
- iii) Earnest Money deposit** : **Rs. 1,16,000.00**

Note : Earnest money **Rs. 1,16,000.00** to be submitted at the time of tender opening of tender in form of Receipt , Treasury Challan / Deposit at Call receipt of a Scheduled bank /fixed deposit receipt of a Scheduled bank/ Demand Draft of a Scheduled bank issued in favour of Pay and Accounts Officer, PREFRE BARC, TARAPUR.

A part of earnest money is acceptable in the form of bank guarantee also. In such cases minimum 50 % of the earnest money or Rs. 20.00 lakh whichever is less shall be in the form prescribed above and balance amount can be accepted in form of bank guarantee issued by Scheduled bank in favour of Pay and Accounts Officer, PREFRE BARC, TARAPUR.

iv) Cost of Tender Document : **Rs 1000.00 in cash (non refundable)**

v) Period of completion : **12 (Twelve) calendar months including mansoon period .**

2) Tender Document is prepared in single part consists of Section I to VIII of tender document which give the form of tender agreement , conditions of contract , special instructions to the Tenderers , Specifications , Tender drawings, Schedule 'A' (list of material to be supplied by the department) , Schedule -B (Schedule of Quantities). Application for purchase of blank tender document will be received from **30.07.2010 to 19.08.2010** on working days between 10.00 hrs to 16.00 hrs . Application received after these dates shall not be considered for issue of tender form .The blank tender documents can be purchased from the office of the Director, General Services Organisation, P.O. Ghivali – 401502 on any working day between 1000 hrs to 1100 hrs and from 1400 hrs to 1530 hrs on payment of amount mentioned above in cash **from 2.08.2010 to 20.08.2010 on production of** a) Proof of registration in appropriate class of contractors (b) Bank solvency certificate of a Nationalized bank / Scheduled Bank for a minimum of **Rs. 23,20,000.00** should not be older than one year from the date of tender opening (c) Average Annual financial turnover on Cosmetic maintenance/ House keeping work should be at least **Rs 17,40,000.00** during last 3 years ending 31/12/09. This should be duly audited by a registered Chartered accountant .d) Should not have incurred any loss on in more than two years during last five years ending 31/12/09. (e) List of works carried out during last 7 years

In addition list showing the cost of work complete/in progress in the last 7 years, year-wise (f) performance certificate (g) List of construction Plant & machinery (h) List of technical staff they possess i) Attested copy of valid registration with document for sale tax M-VAT (TIN No) and (j) Attested copy of PAN shall be produced for consideration for issue of tender papers.

2B) Tenderer desirous of having tender documents by post shall add Rs. 100/- towards postage in addition to the cost of tender document. In case of tender documents are requested by post, the request should reach before last date of issue of tender accompanied with requisite tender fee (including postal charges) and other relevant document mentioned in para 3 below. BARC, (T) will not take any responsibility for not receiving the tender applications in time or not receiving the tender documents in time by the applicant due to delay in postal transit.

2C) a pre bid meeting will be conducted with all indenting tenderers on 27.08.2010 at Guest House conference room at BARC Staff Colony, Tarapur at 14.00 hrs.

3) The tender form will be issued to the agencies who has satisfactorily completed (based on the certification of performance by the client of works) 3 (three) similar work each of value not less than Rs. **17,40,000/-** or 2 (two) works of Rs. **29,00,000/-** or 1(one) work of Rs. **40,60,000/-** in the last (seven years) ending on **31 / 12 /09** in which at least one work of any nature (either part of above works or separate one of value not less than **Rs. 17,40,000/-** should have been completed in Central Government/State Government/Public Sector Undertaking of Central or State Governments/Central Autonomous body. For this purpose cost of work shall mean gross value of completed work including the cost of material supplied by the Govt. /Client but excluding those supplied by those supplied free of cost .

Note : The clause “ Similar work ” means “ **The nature of work Cosmetic maintenance/ House keeping work.**”

4.) The value of executed works shall be brought to the current costing level by enhancing the actual value of work at simple rate of 7% per annum calculated from the date of completion of receipt of application for tenders.

The bidding capacity of the contractor should be equal to or more than the estimated cost of the work put to tender. The bidding capacity shall be worked out by the formula:

Bidding Capacity (2 x A x N) - B

Where, A= Maximum value of construction works executed in any one year during last 7 years taking into account the completed as

well as work in progress

B= Value of existing commitments and on going works to be completed during the period of completion of work for which bids

have been invited

N= Number of years prescribed for completion of work for which bids have been invited.

5.) A set of tender drawings for the works will be made available to the tenderer for inspection in this office during the above mentioned tender sale period/ during site visit.

6) Tenders are required to be submitted in separate sealed and super scribed envelopes containing and indicating the following:

i) **First Envelop : Earnest money deposit**

ii) **Second Envelop : Tender Document**

Both the envelops shall then be placed in another sealed envelope and submitted to the tender inviting authority .

7) Tenders will be received in the Tender Box kept at Main Guard House C.I.S.F at BARC Plant site P.O. Ghivali 401 502 and Security Office Main Gate BARC Colony, Tarapur (Boisar) 401 504 as per schedule given below. Tenders also can be submitted by post but the prospective bidders are advised to take in to account the time required for postal transit.

The dates of various activities mentioned below will be strictly adhered to and the department will not accept any responsibility for delay in postal transit.

i) 10.00 hrs to 1600 hrs from **6/09/2010** to **7/092010** and on **8/09/2010** from **10.00 hrs. to 15.00 hrs** and will be opened by Director GSO(T) or his authorized representative in his office on **8/09/2010** at **15.30 hrs** in the presence of such tenderers who desire to be present. In case the last date of sale and / or the date of receipt and opening of tender is declared as holiday, the respective dates shall be treated as postponed to the next working day, correspondingly.

8.) Tenders with any condition including conditional rebate shall be rejected. However, tenders with unconditional rebate will be accepted.

9). The time limit allowed for carrying out the work will be **12 (Twelve)** calendar months including monsoon period to be reckoned from the 15th day after the date of written order to commence the work or from the first day of handing over of the site, whichever is later, in accordance with phasing, if any, indicated in the tender document.

10). Tender will be kept valid for **120 days** from the date of opening the tender.

11) In case the last date of sale and/ or the date of receipt and opening of tender are declared as holiday, the respective date shall be treated as postponed to the next working day, correspondingly.

12) Earnest Money Deposit in the form as stipulated in the tender document shall be deposited at time of opening of tender. Tenders not accompanied with Earnest Money Deposit are liable to be rejected.

13) Tenders are to be on the prescribed form of Bhabha Atomic Research Centre. Tenderers should quote in figures as well as in words the rates and amount tendered by them. The amount for each item should be worked out and requisite totals given. All corrections shall be attested by the dated initials of the tenderer. The tenderers not tendering for this work after purchase of the tender document must return the tender document and drawings to the office of the undersigned within 15 days from the date of tender. However the cost of tender documents will not be refunded.

14) When a contractor signs a tender in an Indian Language, the total amount tendered should also be written in the same language. In the case of illiterate contractors the rate of the amounts tendered should be attested by a witness.

15) TENDERS NOT ACCOMPANIED BY THE FOLLOWING ARE LIABLE TO BE SUMMARILY REJECTED.

(I) Receipted challan of the Reserve Bank of India/State Bank of India for the earnest money mentioned in para I above credited to the Central Government Account Head - **8443-Civil Deposit-Earnest Money Deposit** or in the form of Deposit at call receipt on the State Bank of India or crossed Demand Draft of the State Bank of India, the Reserve Bank of India, in favour of **Pay and Accounts Officer, PREFRE, BARC, TARAPUR.**

- (i) Cheques and Bank Guarantees for Earnest Money Deposit will not be accepted.
- (ii) EMD amount to be submitted during the time of opening of tender.
- (iii) In case of contractors in approved list of State PWD, CPWD, MES or public sector Undertakings of central or state governments/ central autonomous bodies evidence showing the appropriate and eligible class to which they belong.
- (iv) Tender forms are not transferable.
- (v) The contractor shall be vetted by security section of BARC.
- (vi) Director GSO, BARC reserves the right to accept the work in full or in part or reject the Tender in full or part without assigning any reason thereof.

16) The contractor whose tender is accepted will be required to furnish by way of security deposit for the due fulfillment of his contract, such sum as will amount to 5 % of the tendered value of work put to tender. In addition contractor shall be required to deposit an amount equal to 5% of the tender value of the contract as Performance Security before commencement of work but not later than stipulated date of commencement. Performance Security of 5% can be accepted in form of Bank Guarantees (in case of Performance Security exceeds Rs. 1.00 lakh), fixed deposit receipt of a Scheduled bank or in form of Government securities.

The security deposit will be collected by deductions @ 10% of the gross amount of running bill of the contractor till the sum along with the sum already deposited as earnest money will amount to of 5% of the tender value of work as performance security within the period prescribed for commencement of work in the letter of award issued to him. The security deposit will also be accepted in the form of Government Securities, fixed deposit receipts of Scheduled Bank and State Bank of India. The Security Deposit shall be endorsed in favours of the **Pay and Accounts Officer, PREFRE BARC, TARAPUR.**

17) If the successful tenderer fails to furnish the prescribed performance bank guarantee on or before stipulated dates of commencement the President Of India or his successors in the office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further if the successful tenderer fails to commence the work within 1 / 8th of the stipulated time, I / we that the President Of India or his successors in the office shall without prejudice to any other right or remedy available in the law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely

18) The acceptance of tender, will rest with the Director Director, General Services Organisation, Bhabha Atomic Research Centre, Tarapur on behalf of the President Of India who does not bind himself to accept the lowest tender, and reserves to himself the authority to reject any or all of the tenders received, without assignment of a reason. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

19) Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

20) All rates shall be quoted on the proper form of the tender alone.

21) On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions form the Engineer- In - Charge shall be communicated to the Engineer- In - Charge.

22) Special care should be taken to write the rates in figures as well as in words and the amounts in figures only, in such a way that interpretation is possible. The total amount should be written both in figures and in words. In case of figures, the word **Rs.** Should be written before the figure of rupees and words **P** after the decimal figures e.g. Rs. 1.15 P and in case of words the word **Rupees** should precede and the word **Paise** should be written at the end. Unless the rate is in whole rupees and followed by the word only it should invariably be up to two decimal places. While quoting the rate in schedule of quantities the word 'only' should be written closely following the amount and it should not be within in the next line.

23) The President of India reserves to himself the right to accepting the whole or any part of the tender and the tender shall be bound to perform the same at the rates quoted.

24) Sales Tax or any other tax on material in respect of this contract shall be payable by the contractor and Government will not entertain any claim whatsoever in this respect.

25) The tender for works shall remain open for acceptance for a period of **120** days from the date of opening of tenders. If any tenderer withdraws his tender within the validity period or make any modification in the terms and conditions of the tender which are not acceptable to the Department then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% (Fifty percent) of the earnest money absolutely.

26) The tender for the work shall not be witnessed by a contractor or contractors who himself themselves has/have tendered or who may and has/have tendered for the same work. Failure to observed this conditions would render tenders of the contractors tendering as well as witnessing the tender liable to summary rejection.

27) It will be obligatory on the part of the tenderer to sign the tender document for all the components/parts.

28) Rates quoted by the tenderers in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and in words. However, if a discrepancy is found the rates, which correspond with, the amount worked out by the contractor shall be taken as correct.

29) If the amount of an item is not worked out by the tenderer or if it does not correspond with the rate written either in figures or in words then the rates quoted by the contractor will be taken as correct, not the amount.

30) Where the rate quoted by the tenderer in figures and in words tally but the amount is not worked out correctly, the rate quoted by the contractor will be taken as correct, not the amount.

31) This Notice Inviting tender shall form a part of the tender document.

32) The contractor shall submit a detailed list of similar works carried by them during the last **7 (seven)** years ending on the last day of the month previous to one in which the tenders are invited including annual turn over and also works in hand (progress) in the following proforma

Details of all works of similar class completed during the last seven years

Sl.No	Name of the work/ Project & Location	Owner or Sponsoring Organisation	Value of work (in Rs. lakhs)	Date of commencement As per contract	Stipulated date of completion	Actual date of completion	Litigation/ Arbitration cases pending/ in progress with details (indicate gross amount claimed and amount awarded by the Arbitrator)	Name & address/ telephone no. of officer to whom ref. may be made	Remarks
1	2	3	4	5	6	7	8	9	10

Details of all works of similar class in hand (in progress)

Sl.No	Name of the work/ Project & Location	Owner or Sponsoring Organisation	Value of work (in Rs. lakhs)	Date of commencement As per contract	Stipulated date of completion	Actual date of completion	Litigation/ Arbitration cases pending/ in progress with details (indicate gross amount claimed and amount awarded by the Arbitrator)	Name & address/ telephone no. of officer to whom ref. may be made	Remarks
1	2	3	4	5	6	7	8	9	10

Certified that the above list of works is complete and no work has been left out and the information given is correct to my knowledge and belief.

(Dr. Jose P . Panakkal)
Director, GSO, BARC, Tarapur
For and on behalf of the President Of India