Ref: HRDD/ODRS/IBA-E/2019/94987

Date: 17/10/2019

SUB: INVITING QUOTATIONS FOR “Internet based advertisement of recruitment for the OCES/DGFS-2020 program through sending of e-mailers of OCES/DGFS-2020 recruitment for DAE to registered job seekers with job portal”

Sealed quotations are hereby invited from parties owning a Job Advertisement Web Portal for internet based advertisement of the OCES/DGFS-2020 recruitment process of BARC through sending of e-mailers to registered job seekers, meeting all the specifications mentioned below:

1. Dispatch of mailers
   1.1 Sending of e-mailers advertising the OCES/DGFS-2019 recruitment to job seekers (registered with service provider) of desired engineering disciplines whose year of completing engineering graduation is in the period 2018-2020.

   1.2 Emails will be sent to job seekers who are engineering graduates in Mechanical/ Chemical/ Metallurgical/ Civil/ Electrical/ Electronics/ Instrumentation/Nuclear Engineering/ Computer engineering or Computer science and whose year of graduation lies in the period 2018-2020. Graduates in Information Technology (IT) discipline will NOT be considered for this purpose.

   1.3 The no. of registered job seekers with job portal of service provider of required engineering disciplines as mentioned in para.-1.2 above, shall be more than 5.5 lacs.

2. The service provider must have its own server located in India.

3. The firm/ service provider shall have at least three years of experience in similar type of jobs. It is required to produce the documentary proof for earlier experience.

4. The firm which has previously executed similar jobs for Government of India will be given preference. Documentary evidence of this, if applicable, may be provided with the quotation.

5. Sub-contracting will not be allowed.

6. The order will be placed on the basis of the technical and commercial evaluation of quotations of bidders.

7. Quotation should be placed in a sealed envelope super subscribed with the above mentioned subject and **FORWARDED BY SPEED POST ONLY** to Shri O. P. Singh, BARC Training School (HBNI Building), Human Resource Development Division, Anushakti Nagar, Mumbai 400094. The delivery of quotations by courier or hand delivery of sealed quotations will NOT be entertained.

3. **Quotations should reach on or before 17:00 hours on 18th Nov., 2019.**

General instructions for submission of quotation:

I. The quotation shall be submitted on the letter head of service provider.
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II. The taxes, levies (including GST/sales tax/ service tax etc ) as applicable shall be mentioned clearly

III. PAN No., GST No. etc of service provider as applicable shall be provided.

IV. The Quotation shall be valid for period of 120 days from the date of submission. The contractor shall specify the validity period of his offer in the quotation.

V. Income Tax @ 2% will be deducted from final payment/ bill

VI. Any deviations from specification shall be clearly mentioned in your offer.

VII. Advance / part payment or payment against starting of work/ delivery will not be made. Final payment will be made as per Government rules after the completion of job, to the satisfaction of officer-in-Charge for this work.

VIII. Confidentiality Clause: No party shall disclose any information to any third party concerning the matters under this contract generally. In particular, any information identified as "Proprietary" in nature by the disclosing party shall be kept strictly confidential by the receiving party and shall not be disclosed to any third party without the prior consent of the original disclosing party. This clause shall apply to the sub-contractors, consultants, advisors or the employees engaged by a party with equal force.

IX. Prohibition against use of BARC's name without permission for publicity purposes: The Contractor, sub-contractor, consultant, advisor or the employees engaged by the contractor shall not use BARC's name for any publicity purpose through any public media like Press, Radio, T.V. or Internet without the prior written approval of BARC.

X. Any delay which is attributable to the contractor is liable for penalty @ 1/2% per week (subject to a maximum 5%) to be imposed on the contractor.

XI. Full payment will be given only after completion of the work in accordance with the rules in force and on the submission of the following documents
a) Bill in Triplicate with original signature on revenue stamp of competent authority with their seal.

b) Advance stamped receipt of full amount.

c) Bank details for payment through ECS.

d) Copy of Pan card &/ GST No.

(O. P. Singh)
SO/G, HRDD
BARC Training complex
Anushaktinagar, Mumbai-400094