

Government of India
Bhabha Atomic Research Centre
Nuclear Recycle Board
General Services Organisation, Tarapur 401502
(Communication & PPS)

NOTICE INVITING e-TENDER

TENDER NOTICE NO : BARC/NRB/GSO(T)/PC-AMC/2018-19/288

dated 30/07/2018

1. On line item rate tender in two parts i.e. Part A –Documents related to eligibility criteria and Part B – Price Bid are hereby invited through **e-Tendering mode** on behalf of the President of India by Director GSO NRB, BARC Tarapur, - 401 502 for the following work from eligible contractors on approved list of CPWD, MES, Railways, State PWDs, Public Sector Undertakings of Central or State Governments / Central Autonomous bodies or those having adequate experience and capabilities to execute similar works of such magnitude in Department of Atomic Energy (DAE).

- i) Name of Work : “Comprehensive Annual Maintenance Contract (AMC) for Personal computers, laptops, scanners, printers, components of internet and intranet facilities at NRB Tarapur site and staff colony”.
- ii) Location of the work : All plants and staff colony offices premises, NRB BARC Tarapur
- iii) Estimated Cost : Rs. 34,50,000/- (Rupees Thirty Four Lakh Fifty Thousand only)
- iv) Earnest Money : Rs 69,000 /- (Rupees Sixty Nine Thousand Only)

Note: Earnest Money in original to be submitted preferably in the form of Fixed Deposit Receipt or in the form of Demand Draft / Bankers Cheque of a Scheduled Bank, issued in favour of **Pay and Accounts Officer, PREFRE, BARC, Tarapur payable at Boisar, Maharashtra.**

A part of Earnest Money is acceptable in the form of Bank Guarantee also. In such case minimum 50 % of the Earnest Money or Rs 20.00 Lakhs, whichever is less, shall be in the form prescribed above and balance can be accepted in the form of Bank Guarantee issued by a Scheduled Bank as per Appendix ‘A’ of Tender Part ‘A’.

- v) Cost of Tender Document : **NIL**
- vi) Tender Processing Fee : Rs. **2036/-** by e-payment through electronic mode (Non-returnable) in favour of M/s ITI Limited, New Delhi
- vii) Period of completion : **12 (Twelve)** calendar months
- viii) Dates for Request for purchase / Download of Tender Document (excel / word formats) : From **06/08/2018 (10:00 Hrs.) to 17/08/2018 (15:00 Hrs.)** on website **www.tenderwizard.com/DAE**. Detailed NIT is also available on website **www.barc.gov.in** for view only.
- ix) Date of Pre-bid clarification : The contractors are requested to send their Pre-bid queries by email not later than **19/08/2018**. Pre-Bid meeting will be held on **20/08/2018 at 14:30 Hrs**
(Accounts Conference Room, GSO, NRB, Tarapur)
The Pre-Bid clarifications will be uploaded in Tender wizard website by **22/08/2018**.
- x) Last date and time of closing of online submission of tenders : **27/08/2018(12:00 Hrs.)**

- xi) Last date for submission of : On or before **27/08/2018 (12:00 Hrs.)** at the office of EIC PC original documents towards AMC NRB, BARC, Tarapur (**02525 - 290345, 290358, 244165, Receipt of e-payment 293000**) in a sealed super-scribed envelope mentioning name of towards Tender Processing work and NIT Number. Original documents should be submitted Fee and EMD preferably in person. However, documents sent by post or courier will also be considered provided the same is received within due date & time.
- xii) Date and time of online : **27/08/2018 (15:00 Hrs.)** opening of Part A
- xiii) Date of opening of Part B : Will be notified at a later date. of qualified bidders

Information, Eligibility Criteria, Conditions and Instructions

Information:

2. Tender document is prepared in two parts viz. Part 'A' (Technical Bid) and **Part 'B' (Price Bid)**.

Part 'A' consists of Documents related to eligibility criteria viz. Notice Inviting e-Tender (English & Hindi versions) & Annexure I- TERMS AND CONDITIONS OF CONTRACT (i.e. Scope of Work, Technical specifications, Work procedure etc.), Annexure II- details of machines under AMC (only for sample purpose)

Part 'B'- Price bid.

Prospective Bidders or general public can see and download free of cost PDF format of the above documents from website www.tenderwizard.com/DAE ☞ TENDERS OF DAE ☞ Nuclear Recycle Board.

To participate in the tender, Prospective Bidders are required to download the excel format of Part A – Technical Bid (Documents related to eligibility criteria containing Techno-commercial Sheet with List of similar works completed & List of works in Hand) and **Part B- Price Bid**, after Login in the Home page of the website www.tenderwizard.com/DAE with their User ID / Password & Class III Digital Signature Certificate. Steps to download EXCEL documents are following:

- i. Click on “UNAPPLIED” button;
- ii. Click on “REQUEST” icon (blue colour),
- iii. Pay TENDER PROCESSING FEE online.
- iv. Click on “SUBMIT” button.
- v. Click on “IN PROGRESS” button.
- vi. In status column bidder will find the tender is RECEIVED.
- vii. Bidder will be able to download required Tender Documents by clicking “EDIT ATTACHMENT” icon for any number of times till last date of submission

Prospective bidders have to fill the excel documents and upload the same without renaming it. Please refer Help Manual for submission of Tender / contact Help Desk as per NIT.

The Tender documents are available on website www.tenderwizard.com/DAE ☞ Downloads ☞ NRB/BARC DOCUMENTS.

Technical clarifications regarding the tender can be obtained from the office of the Engineer-In-Charge, (Ph.02525-290345) or bidders can visit the site on the day of pre-bid meeting with prior intimation for evaluation of work. At the time of opening tender, it will be assumed that contractor has understood work properly.

All the above documents will form part of Agreement after award of work to the successful bidder.

Initial Eligibility Criteria:

3. The bidder should have the following:

- (a) Registration in Appropriate Class of Contractors, if any, and certification of registration of firm.

- (b) *BIDDER SHOULD HAVE LOCAL SITE OFFICE AND WORKSHOP, REGISTERED IN NAME OF THEIR FIRM, WITH ALL NECESSARY INFRASTRUCTURE FACILITY IN AND AROUND TARAPUR/BOISAR WITHIN VICINITY OF 100 KILOMETERS DISTANCE. DOCUMENTARY EVIDENCE IN SUPPORT OF SAME SHOULD BE SUBMITTED WITH TENDER.*
- (c) Bank solvency certificate of scheduled bank for a minimum of **Rs. 13,80,000/-** and should not be older than one year from the date of opening of tender.
- (d) Average annual financial turnover on works should be at least **Rs. 34,50,000/-**, during the immediate last 3 consecutive financial years ending 31st March 2018. This should be duly audited by a registered chartered accountant.
- (e) Should not have incurred any loss in more than two years during last five years ending 31st March 2018.
- (f) Carried out similar works during last 7 years.
- (g) Performance Certificates.
- (h) Construction Plant & Machinery, equipment's, accessories & other infrastructure facilities to complete the work in time.
- (i) Required Technical Staff.
- (j) Certificate of Registration for GST.
- (k) Permanent Account Number (PAN).
- (l) Valid electrical contractor license for the appropriate class, issued by any Govt. licensed Board/dept (For electrical jobs only).
- (m) TDS Certificate for proof of value of work executed for various clients.
- (n) Certificate of Financial Turnover from CA, balance sheets & ITR for last five year.
- (o) Contractor shall furnish declaration that he has not been debarred from tendering by any authority /Agency.
- (p) Experience of having successfully completed similar works during last Seven (07) years ending last day of the month previous to the one in which application are invited. The works completed up to the previous day of last date of submission of tender shall also be consolidated.

The bidder should have satisfactorily completed (based on certification of performance by client of the works)

(1)(a) Documentary evidence from appropriate authority of having satisfactorily completed **three similar works** each costing not less than **Rs. 13,80,000/- (40% of the estimated cost put to tender)** , or **two similar works** each costing not less than **Rs. 20,70,000/- (60% of the estimated cost put to tender)** or **one similar work** costing not less than **Rs. 27,60,000/- (80% of the estimated cost put to tender)** during the last 7 (Seven) years ending on the last day of the month previous to the one in which the tenders are invited and if the eligible similar works are not carried out in Central Government / State Government / Public Sector Undertaking of Central or State Governments / Central Autonomous bodies, then TDS certificates should be produced by bidder for the same.

and

(1)(b) one completed work of any nature (either part of (i) or a separate one) costing not less than the amount equal to **Rs. 13,80,000/-** of the estimated cost put to tender with some Central Government Department or State Government Department/ Central Autonomous Body/State Autonomous Body/Central Public Sector Undertaking/ State Public Sector Undertaking/ City Development Authority/Municipal Corporation of City formed under any Act by Central/State Gov. and published in Central/State Gazette [Para (B)(i)Appendix -20].

4. For the purpose, 'cost of work' shall mean gross value of the completed work including the cost of materials supplied by the Govt./Client, but excluding those supplied free of cost. For the purpose of clause Similar Works means **"Providing AMC services for Personal computers and peripherals"**. The similar works should be a work that is executed in India. The values of joint venture works are not accepted.

5. The value of joint venture works are not accepted. The value of executed works shall be brought to the current costing level by enhancing the actual value of work at simple rate of 7 % per annum, calculated from the date of completion to last date for Request for purchase / Download of Tender Document.
6. The bidding capacity of the contractor applicable should be equal to or more than the estimated cost of the work put to tender. The bidding capacity shall be worked out the following formula:

$$\text{Bidding Capacity} = [A \times N \times 2] - B$$

Where,
 A =Maximum value of works executed in any one year during last five years taking into account the completed as well as works in progress. The value of completed works shall be brought to current costing level by enhancing at a sample rate of 7% per annum.
 N =Number of years prescribed for completion of work for which bids have been invited.
 B= Value of existing commitments and on-going works to be completed during the period of completion of work for which bids have been invited.

Even though any bidder may satisfy the above requirements, he would be liable to disqualification, if he has:

 - Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the eligibility criteria document,
 - Record of poor performance such as abandoning work, not properly completing the contract or financial failures/weaknesses etc.
7. **Bidder should be a registered firm in India. Joint Ventures and or Consortiums are not acceptable.**

Conditions:

8. After opening of Part 'A' of tender Director GSO may constitute an inspection team which will visit selected worksites, if required, of ongoing/completed works of the tenderers to evaluate the capability of the tenderers based on the following.
 - a) Financial capability and their turnover during the last 5 years.
 - b) Technical capabilities of the company in the light of subject work.
 - c) Nature of works executed by the tenderer during last 7 years.
 - d) Organizational structure of the company.
 - e) Necessary Resource required by company to carry out the subject work.
 - f) Time & quality consciousness.
 - g) Tendency of the company with regard to making extraneous claims and disputes.
 - h) Site planning ability.
 - i) Tendency of the company to award the work on back to back / subletting.

Evaluation of documents related to eligibility criteria: This will be done as per Annexure-1 of Appendix-20 of CPWD Manual before opening the Price bid based on eligibility criteria referred in NIT.

Financial evaluation of bids: The date of opening of Price Bid shall be conveyed to the bidders whose Part-A (Documents related to eligibility criteria (Technical Bid) is found satisfactory to the department and only such bidders shall be permitted in opening Part-B (Price Bid).

The estimated cost of work indicated is only approximate and the contractor shall work out the rates based on the actual data.

Tender form is non- transferable. All rates shall be quoted on the proper form of the tender alone.

Insertion, post-script, addition and alteration shall not be recognized unless confirmed by Tenderer's signature with office stamp.

9. As per the security procedure in force in Bhabha Atomic Research Centre, the successful bidder shall be vetted by the Security Section of BARC before award of the work.
10. The applicant should also produce an affidavit along with the bid.
11. No modifications in the tender shall be allowed after opening Part 'A'.

12. Tenders with any condition including conditional rebate shall be rejected. However, tenders with unconditional rebate will be accepted.
13. If any information furnished by the applicant is found to be incorrect at a later stage, they shall be liable to be debarred from tendering / taking up works in BARC in future forever. Also if such a violation comes to the notice of Department before start of work, the Engineer-in-charge shall be free to forfeit the entire amount of EMD.
14. The time allowed for carrying out the work will be reckoned from the 15th day of date of written order to commence the work or from the first day of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the tender documents.
15. Tender will be kept valid for 120 (One Hundred Twenty) days from the last date of closing of online submission of tenders.
16. In case the last date of receipt of original document towards Tender Processing Fee & EMD and opening of tender are declared as holiday, the respective date shall be treated as postponed to the next working day, correspondingly.
17. Original Demand Draft/Bankers Cheque/ Fixed Deposit Receipt / Bank Guarantee, if any of a Scheduled Bank towards Earnest Money Deposit as applicable and receipt of e-payment done through electronic mode towards Tender Processing fee shall be submitted at a fore mentioned place, date and time otherwise Tenders are liable to be rejected and will not be processed further.
- 18. Cheques for Earnest Money Deposit will not be accepted.**
19. **Security Deposit:** Successful bidder will require to submit Security Deposit @5% of tendered value within 15 days from the date of issue of work order or before commencement of work whichever is earlier. Security Deposit will be accepted in the form of demand draft / FDR / Banker's cheque from scheduled bank. EMD will be returned after receiving the security deposit. Security Deposit will be returned at the end of contract period or at the time of termination of contract without any interest but after deducting penalty, if any, imposed on him.
20. If the successful bidder, fails to commence the work on or before stipulated date of commencement after award of work, the department (NRB BARC) shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely without any notice.
21. The acceptance of tender shall rest with department which does not bind itself to accept the lowest tender and reserves to itself the authority to reject any or all of the tenders received, without assigning any reason. All tenders in which any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected.
22. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.
23. On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Engineer-In-charge shall be communicated to the Engineer-In-charge.
24. The department reserves the right to accept the whole or only part of the tender and the tenderer shall be bound to perform the same at the rates quoted.
25. i) The Contractor should be registered under Goods and Service Tax (GST) and GST applicable as per the extent order on the work shall be paid by the contractor to concerned tax authorities.
 ii) The quoted rate shall be inclusive of GST and shall be payable by the contractor and NRB BARC will not entertain any claim whatsoever in this respect.
 iii) Labour welfare cess @1% of gross value of work done shall be recovered from each bill paid to the contractor.
 iv) Income tax and GST TDS as applicable shall be deducted from each bill paid to the contractor.
 v) Contractor should be registered under EPF & ESIC and as per law, or if Department asks for, then contractor shall pay ESIC of contract workers to concerned Department. ESIC shall be reimbursed to him by the Department after satisfying that it has been actually and genuinely paid by the contractor. The bidder should not consider ESIC in his rates.
 vi) Any other taxes /cess as per Government directives shall be deducted from each bill paid to the contractor, from time to time.

26. If any tenderer withdraws his tender within the validity period and before award of work whichever is earlier or make any modifications in the terms and conditions of the tender which are not acceptable to the department, then the Government shall without prejudice to any right or remedy, be at liberty to forfeit 50 % (Fifty Percent) of the Earnest Money absolutely.

Further, the tenderer shall not be allowed to participate in the re-tendering process of the work.

27. After award of work to the successful bidder, the contractor shall submit time schedule & cash flow statement for approval of Competent Authority which will form part of Agreement.

28. The Successful bidder whose tender is accepted will be required to obtain Police Verification Certificate (PVC) issued by Special Branch of Police at their own cost for all their workmen i.e. Engineers, Supervisors and Labourer's to work inside BARC and should quote accordingly. The PVC will be valid for three years.

In case of receipt of any adverse charter and antecedent remarks/ notification against the Contractor/ Company/ firm/proprietor and/ or his contract personnel, consequent to the security vetting, BARC reserves absolute right to terminate the contract forthwith without assigning reason/ show cause notice. Under the circumstance the Contractor will have no right to claim good any losses/liability that may be incurred as consequence to the above action initiated by BARC. BARC also reserves the right to forfeit in *part/full EMD and/ or security deposit* in possession of the Government for failure on the part of the contractor to abide/adhere to the Security instruction issued by DAE/ BARC from time to time.

Instructions:

29. The contractor should be registered with www.tenderwizard.com/DAE. Those contractors not registered on the website mentioned above, are required to get registered. If needed, they can be imparted training for online bidding process as per details available on the website.

30. The intending bidder must have valid class-III digital signature for Request for purchase / Download of Tender Document (excel / word formats).

31. The bid can only be submitted/uploaded after providing details of Fixed Deposit Receipts and / or Bank Guarantee of any Scheduled Bank towards Earnest Money Deposit and other documents as specified.

32. Tenders will be received online up to time & date as mentioned above. Part A will be opened on the time & date as mentioned above. The receipt of Tender Processing Fee and EMD will be checked first. If found in order, Part A will be opened. After opening of Part A, for evaluation, the contractor's ongoing / completed work sites & offices may be visited and their Techno-commercial Bid related documents shall be evaluated and accordingly tenderers will be qualified/disqualified by the Competent Authority. The Part 'B' (Price Bid) of the qualified tenderers shall then be opened at notified date and time. Date of opening of Part 'B' (Price Bid) will be intimated to all bidders by email.

33. On opening date, the contractor can login and see the status of Bids after opening.

34. Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in YELLOW colour and the moment rate is entered, it turns SKY BLUE. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).

35. List of Documents to be scanned from original & uploaded within the period of bid submission by bidder:

- i. Financial Turn Over certified by CA.
- ii. Profit & Loss statement certified by CA.
- iii. Latest Bank Solvency Certificate.
- iv. List of Construction Plants and Machinery
- v. List of Technical Staff
- vi. Certificates:
 - a. Registration certificate, if any
 - b. Certificates of Work Experience / Performance Certificates
 - c. Certificate of Registration for GST

- vii. FDR/DD/BC of any Scheduled Bank against EMD.
- viii. Bank Guarantee of any Scheduled Bank against part of EMD, if any.
- ix. Undertaking that the eligible similar work(s) have not been executed through another contractor on back to back basis.
- x. Undertaking as per Part A: Section II & Clause 11 of General Conditions of Contract

Note : During technical evaluation missing documents, if any, can be asked by inspection committee for submission.

36. The Bidder is required to fill the following:

- a) Part - 'A'(Documents related to eligibility criteria & Technical bid)
- b) Manpower & Machinery for the work
- c) List of similar works completed during last seven years
- d) List of works in hand.
- e) Part- 'B' (Price Bid)

PROFORMA FOR DETAILS OF ALL WORKS OF SIMILAR CLASS COMPLETED DURING THE LAST SEVEN YEARS

Sr. No.	Name of work/ project and location	Owner or sponsoring organization	Cost of work in Lakhs Rupees	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation / arbitration cases pending / in progress with details (indicate gross amount claimed and amount awarded by the Arbitrator)	Name and address/ telephone number of officer to whom reference may be made	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

PROFORMA FOR PROJECTS UNDER EXECUTION OR AWARDED

Sr. No.	Name of work/ project and location	Owner or sponsoring organization	Cost of work in Lakhs Rupees	Date of commencement as per contract	Stipulated date of completion	Up to date percentage progress of work	Slow progress if any and reasons thereof	Name and address/ telephone number of officer to whom reference may be made	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

Notes:

1. Registered contractors can only purchase / download & submit / upload tenders after paying requisite fees.
2. Interested agencies may visit website www.tenderwizard.com/DAE for registration.
3. Contact for assistance / clarification (02525) 290345, 290358, 293000
4. Contact for assistance for registration and participation in e-tendering:
 - a. Shri Rudresh : 09969395522, email- twhelpdesk231@gmail.com
 - b. Shri Mrityunjay Mahapatra : 09969313423 or email- twhelpdesk704@gmail.com
 - c. Tender wizard help desk 08040482000 (9am to 6pm- Monday to Saturday)
 - d. Email ID for sending request for site visit / clarifications- agangwar@barctara.gov.in, rkbharti@barctara.gov.in



Director, GSO
NRB BARC Tarapur
 (For and on behalf of president of India)