

Government of India  
Bhabha Atomic Research Centre  
Atomic Fuels Division

**Sub: Works Contract for Material Handling at AFD for period of One Year**

Ref.: AFD/TSS/TE/2017/ 75241

01/05/2017  
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Sealed quotations are invited for & on behalf of The President of India for material handling works including operation of forklifts at AFD for a period of one year. The scope of work, general specifications, terms & conditions are as follows:

**Scope of Work, Terms and Conditions are as follows:**

The scope of work shall involve material handling including operation of 1.5T battery operated and 3T diesel operated forklifts/stackers for various materials required for fuel fabrication at AFD for a period of ONE YEAR

**General Technical Instructions:**

1. For carrying out the work mentioned above **qualified forklift operators with forklift driving license** shall be required
2. **Forklift operator 1 No. required on daily basis**

Sr. No.	Designation	Trade/Qualification	Desired Experience	Category	No. of man power required
1.	Forklift Operator	Forklift operator Certificate from Reputed Institute & 10 <sup>th</sup> pass	Min. One year industrial forklift operation experience	skilled	1 No.

3. For executing the work, contractor shall provide the minimum required manpower as mentioned above on daily basis on all working days for a period of one year.
4. Fresh candidates shall not be deputed in any case for carrying out the above work.
5. Contractor's personnel shall report to Engineer-in-charge and shall perform the task under his supervision.
6. Work schedule should be followed strictly.
7. Contractor shall obtain Medical Fitness certificates for all his workers involved in this work from a Medical Practitioner having minimum MBBS degree .
8. Absenteeism, irregularity and punctuality in attendance of contractor's personnel shall be strictly reviewed. Proportionate amount shall be deducted from contractor's bill for absenteeism of its personnel.
9. Contractor shall arrange for alternative manpower in case of frequent absenteeism of workers involved in this work so that the scheduled work shall not hamper.
10. Workers involved in this contract shall have to use TLD badges provided by divisional HP.
11. Contractor shall obtain **police verification certificate (PVC)** for all his employees including his supervisors and workers engaged in the work.

**Terms & Conditions:-**

1. Taxes, if any, shall be specified separately.

2. Necessary Excise Duty Certificate / Octroi Exemption certificate shall be issued by the department, if required. For this 15 days advance intimation is required from your end.
3. The offer should clearly/separately mention the basic cost of supply, VAT, Service Tax etc.,
4. Income tax @2% will be deducted from the Suppliers bill.
5. Work completion period is **ONE YEAR** from the date of issue of the work order.
6. The offer should also contain the work completion period.
7. Contractor may furnish their PAN no. & copy of Sales Tax/ Service Tax Registration Certificate.
8. 100% payment will be arranged after satisfactory completion of work at AFD and on submission of:  
a) **Bills in triplicate, b) Advanced stamped receipt,**
9. Quotations are to be in printed letter head / quotation format which should consists of **sales tax registration number registered with local ST authority / CST authority, PAN of the firm, service tax registration number** etc.
10. Sealed quotations must be forwarded by **Registered Post or Speed Post ONLY**. Quotations forwarded through any other routes will not be considered.
11. The contractor shall have to visit the site to comprehend the scope of work. The same will be arranged by the undersigned. The site can be visited between 15/05/2017 to 17/05/2017 between **10.00 hrs to 14.00 hrs.** on working days. However, prior intimation (e-mail: [ptpophal@barc.gov.in](mailto:ptpophal@barc.gov.in), Tel no: 022-25594908) of at least three working days is necessary. The quotations submitted without site visit will not be considered.
12. Sealed quotations should be super scribed on the envelope with the reference number of this letter, and should be addressed to and reached on or before **19/05/2017**

TO,

**P.T.Pophalkar**

**SO/F, Technical Services Section,**

**Atomic Fuels Division,**

**BARC, Trombay,**

**Mumbai-400085**

**Confidentiality clause:-**

Confidentiality:-

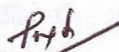
No party shall disclose any information to any third party concerning the matters under this contract generally. In particular, any conformation identified as "Proprietary" in nature by the disclosing party shall be kept strictly confidentiality by the receiving party and shall not be disclosed to any third party without the prior written consent of the original disclosing party. This clause shall apply to the sub-contractors, consultants, advisers or the employees engaged by a party with equal force.

"Restricted information" categories under Section 18 of the Atomic Energy Act 1962 and "Official Secrets" under Section 5 of the Official Secrets Act 1923. :-

Any contravention of the above-mentioned provisions by any contractor, sub-contractor, consultant adviser or the employees of a contractor will invite penal consequences under the aforesaid legislation

Prohibition against use of BARC's name without permission for publicity purposes. :-

The contractor of sub-contractor, consultant, adviser or the employees engaged by the contractor shall not use BARC's name for any publicity purpose through any public media like Press, T.V. or Internet without the prior written approval of BARC.

  
(P.T. Pophalkar)  
SO/F, TSS, AFD