GOVERNMENT OF INDIA
Bhabha Atomic Research Centre
Heavy Water Division

Ref: BARC/HWD/MFAB/2020/6924

Date: August 27, 2020

To,

Sub: Invitation to submit your quotation

On behalf of the President of India, Head, Heavy Water Division, Bhabha Atomic Research Centre invites lowest quotation in sealed envelope for the work given below as per the technical specifications enclosed herewith.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Description of Job</th>
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<tr>
<td>1</td>
<td>Up-gradation and Maintenance of Existing Software for Indents &amp; Inventory Management</td>
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<td><strong>Completion Period</strong></td>
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<td>12 Months from the date of Work Order.</td>
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The terms and conditions are given below:

1. **Qualifying criteria for bidders**
   1.1 Firms willing to bid for above mentioned job shall have been vetted by Security Section of BARC.
   1.2 All the supervisors and workers should have valid Police Verification Certificate (PVC). The list of manpower available with firm shall be submitted along with their details of PVC.
   1.3 The past experience of the firm in similar nature in BARC/DAE shall be made available with Work Order copy and satisfactory completion certificate from the user. Also the list on of going jobs inside BARC premises with expected completion period shall be provided.
   1.4 Interested bidders shall contact the undersigned on Phone No. 25592962 with above mentioned details for getting the Detailed Tender Specification.

2. The quotation envelope shall be superscripted with **Description of the job and the Tender Ref. No.** mentioned above.

3. The complete quotation shall reach the following address on or before **11/09/2020, 16:00 hrs by Registered Post/ Speed post.** The quotations will be opened on **14/09/2020** in BARC between 1400 to 1600 Hrs.

Venkatesh Kandalam,
Scientific Officer (E), S-6
Heavy Water Division, Engg. Hall-2,
Bhabha Atomic Research Centre,
Trombay, Mumbai- 400 085
4. **Printed Letter Head:** Quotation should be typewritten/computer printed on the letter head; computer generated/handwritten quotation is not valid.

5. **Validity of the Offer:** Validity of the offer shall be minimum 60 days from date of opening of quotation.

6. **Guarantee:** Vendor shall have to guarantee for the quality and workmanship of work done for the period of 12 months from the date of completion of the work.

7. **Offer of Firm:** Offer of those firms, who do not submit their quotation as per the details given in the technical specification and incomplete quotations in any respect shall not be considered.

8. The department reserves right to extend the date of opening the quotations.

9. **Payment Terms:** Quarterly payment will be made as per the rate of the delivered forms, subjected to maximum 25% of total order value. Balance amount and final payment will be made after satisfactory completion of the entire job. All the payments will be made only and on production of bill in duplicate, advanced stamped receipt and work completion certificate by HWD, BARC.

10. **Income Tax Recovery Clause:** Income tax @ 2% will be deducted from the bill.

11. If any of the employee, consultant, or partner of the company is an Ex BARC employee, the same must be stated in the quotation clearly.

12. **Penalty:** Any delay which attributable to the contractor is liable for penalty @ 0.5 % per week (max 5 %) to be imposed on contractor.

13. **GST/PAN Number:** Quotation must contain the GST and PAN number of the firm.

14. **Quantity Variation Clause:** Quantity variation of ± 10% is possible during the execution of the job. Actual payment shall be made based on the actual work carried out by the contractor after completion of entire job.

15. **Safety & Security Rule:** The contractor shall follow all the safety procedures as per the normal industrial practice during the execution of the job at site. Any mishap occurring during the work due to unsafe workmanship shall be the contractor's liabilities. Security and transportation rules at BARC, Trombay premises shall be strictly followed. **The contractor has to sign “Industrial Safety Undertaking” (forms attached herewith) before starting the job at BARC premises.**

16. The buy-back arrangement shall be followed, wherever applicable, for the disposal of scrap/garbage, redundant stores and debris, etc. The remaining materials
(after buy-back arrangement) shall be transferred to TVS dumping yard for safe disposal.

17. The contractor should ensure that the scrap generated at the work place during the course of the work should be carried safely to the designated place at BARC. The job completion certificate will be issued only after clearing of all such materials from the work premises of BARC.

18. Housekeeping at the work place during the course of the work is the sole responsibility of the contractor.

19. Confidential Clauses:
   i. Confidentiality: No party shall disclose any information to any third party concerning matters under this contract generally. In particular, any information identified as "Proprietary" in nature by the disclosing party shall be kept strictly confidential by the receiving party. The party shall not be disclosed to any third party without the prior written consent of the original disclosing party. This clause shall apply to the sub-contractors, consultants, advisors, or the employees engaged by a party with equal force.

   ii. "Restricted information" categories under section 18 of the Atomic Energy Act, 1962 and "Official secrets" under section 5 of the Official Secret Act, 1923: Any contravention of the above mentioned provisions by any contractor, sub-contractor, consultant, advisor or the employee of a contractor will invite Penal consequences under the aforesaid legislation.

   iii. Prohibition against use of BARC's name without permission for any publicity purpose. The contractor or Sub contractor, consultant, advisor or the employees engaged by the contractor shall not be use any public purposes through any media like press, TV, or internet, without the prior written approval of BARC.

21. Security Rules:
   a) Police verification certificates are required for supervisors and laborers deployed at the site.
   b) Security rules and transport rules at BARC, Trombay premises shall be strictly followed.
   c) Laborers below 18 years of age shall be not allowed to work at site.

(Venkatesh Kandalam)
SO (E), PD&PES, HWD, BARC