



Ref: HRDD/ODRS/IBA/2018/ *OPA-198635*

Date: *15/10/2018*

**SUB: INVITING QUOTATIONS FOR "INTERNET BASED ADVERTISEMENT OF THE OCES/DGFS-2019 PROGRAMS"**

Sealed quotations are hereby invited from parties owning a Job Advertisement Web Portal for internet based advertisement of the OCES/DGFS-2019 recruitment process of BARC, meeting all the specifications mentioned below for following items

**1. Display of Banner**

- 1.1 Display of a banner on the home page of Job Advertisement Web Portal of service provider for recruitment to OCES/DGFS-2019 program for a period of 30 days continuously in December, 2018-January, 2019. The displayed banner must carry text and logo to be provided by BARC. Additionally it must have a hyperlink with the BARC Online Application Portal as the landing page.
- 1.2 The banner will be **continuously** visible on the home page of Job portal.
- 1.3 The size of banner to be displayed on the home page of Web Portal of the service provider, will be approximately 300 x 250 pixels.
- 1.4 The location of banner display will be at top right quadrant of home page of the Web Portal of the service provider so that it should be visible to the visiting candidates **without** scrolling up or down Button on Web Portal of service provider.

**2. Dispatch of mailers**

- 2.1 Sending of e-mailers advertising the OCES/DGFS-2019 recruitment to job seekers (registered with service provider) of desired engineering disciplines whose year of completing engineering graduation is in the period 2017-2019.
- 2.2 Emails will be sent to job seekers who are engineering graduates in Mechanical/ Chemical/ Metallurgical/ Civil/ Electrical/ Electronics/ Instrumentation /Nuclear Engineering/ Computer engineering or Computer science and whose year of graduation lies in the period 2017-2019. Graduates in **Information Technology (IT) discipline** will **NOT** be considered for this purpose
- 2.3 The no. of registered job seekers with job portal of service provider of required engineering disciplines as mentioned in para.-2.2 above, shall be more than 5.5 lacs.

3. The service provider must have its own server located in India.
4. The firm/ service provider shall have at least three years of experience in similar type of jobs. It is required to produce the documentary proof for earlier experience.
5. The firm which has previously executed similar jobs for Government of India will be given preference. Documentary evidence of this, if applicable, may be provided with the quotation.
6. Give the price break-up for item-1. **Display of Banner** and item-2. **Dispatch of mailers.**
7. The order will be placed for either one or both of items based on the technical and commercial evaluation of quotations of bidders.
8. Sub- contracting will not be allowed.

*Om Prakash Singh*



9. Quotation should be placed in a sealed envelope super subscribed with the above mentioned subject and **FORWARDED BY SPEED POST ONLY** to Shri O. P. Singh, BARC Training School (HBNI Building), Human Resource Development Division, Anushakti Nagar, Mumbai 400094. The delivery of quotations by **courier or hand delivery** of sealed quotations will **NOT** be entertained.

10. **Quotations should reach on or before 17:00 hours on 09<sup>th</sup> Nov., 2018.**

**General instructions for submission of quotation:**

- I. The quotation shall be submitted on the letter head of service provider.
- II. **The taxes, levies (including GST/sales tax, service tax etc ) as applicable shall be mentioned clearly**
- III. PAN No., VAT No. and Service Tax Registration No. / GST No. of service provider as applicable shall be provided.
- IV. The Quotation shall be valid for period of 90 days from the date of submission. The contractor shall specify the validity period of his offer in the quotation.
- V. **Income Tax @ 2%** will be deducted from final payment/ bill
- VI. Any deviations from specification shall be clearly mentioned in your offer.
- VII. Advance / part payment or payment against starting of work/ delivery will not be made. Final payment will be made as per Government rules after the completion of job, to the satisfaction of officer-in- Charge for this work.
- VIII. **Confidentiality Clause:** No party shall disclose any information to any third party concerning the matters under this contract generally. In particular, any information identified as "Proprietary" in nature by the disclosing party shall be kept strictly confidential by the receiving party and shall not be disclosed to any third party without the prior consent of the original disclosing party. This clause shall apply to the sub-contractors, consultants, advisors or the employees engaged by a party with equal force.
- IX. Prohibition against use of BARC's name without permission for publicity purposes: The Contractor, sub-contractor, consultant, advisor or the employees engaged by the contractor shall not use BARC's name for any publicity purpose through any public media like Press, Radio, T.V. or Internet without the prior written approval of BARC.
- X. Any delay which is attributable to the contractor is liable for penalty @ 1/2% per week (subject to a maximum 5%) to be imposed on the contractor.
- XI. Full payment will be given only after completion of the work in accordance with the rules in force and on the submission of the following documents
  - a) Bill in Triplicate with duly original sign on revenue stamp of competent authority with their seal.
  - b) Advance stamped receipt of full amount.
  - c) ECS details.
  - d) Copy of Pan card/ VAT No./ Service tax no/ GST No.



(O. P. Singh)

SO/F, HRDD

BARC Training complex

Anushaktinagar, Mumbai-400094