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GOVERNMENT OF INDIA
BHABHA ATOMIC RESEARCH CENTRE
DIVISION OF REMOTE HANDLING & ROBOTICS (DRHR)

Ref: DRHR / RS/ENQ/2017/191

Date: Aug 22 , 2017

**Sub: Minor Fabrication - Invitation of Quotation.
Manufacture , supply and Installation of Furniture.**

Dear Sir,

1. Quotations are invited for the minor fabrication job: Manufacture & supply of furniture at, RD&DG office and Hall -7 reception as per specifications in Annexure - I.
2. Bidder shall quote for carrying out this job at BARC with suitable manpower of his own.
3. Taxes, other charges, if any, shall be quoted separately.
4. The quotation must reach Director, RD&DG, BARC by **15/09/2017 (before 11.00 a.m)** and must be sent in a sealed envelope super scribed with the **reference number & the due date given above.**
5. The address on the envelope should read:
**Director, RD&DG, & Head DRHR,
BARC, Trombay, Mumbai - 400 085.**
6. Director, RD&DG, BARC reserves the right to accept / reject any or all quotations without assigning any reason.
7. Incomplete offer / offer received after the due date shall not be considered.
8. Quotations should be preferably neatly typed and corrections are not acceptable.
9. Quotation received in computer-generated form shall not be acceptable.
10. Quotation must be submitted in printed letterhead, mentioning clearly GST registration no., PAN No. & Service Tax Registration No. Submission of challan and Invoice shall also comply the same, in case, work order is placed.

Encl.: Annexure – I as above

**Director, RD&DG, & Head DRHR
BARC**

ANNEXURE I

Specifications and general requirements regarding Supply of Furniture at RD&DG , Hall-7 Building

1. **Scope:** This specification gives the job description, general requirements covered under the above inquiry.
2. **Requirement:** The above job involves **manufacture and supply of Furniture at Hall-7 building**, BARC , Trombay , Mumbai 400 085.
3. **Job Description :**
The work involves the fabrication, installation and servicing of the following items at Hall-7 Building.

	Description	Qty	Unit
1	L Shaped Workstation with 6 mm thick clear class top (Size:1500/1800x750/500 x 750/1200)	2	set
2	3 drawer mobile storage unit	7	Nos.
3	Copier Trolley trolley with 4 paper storage drawer (Size : 900x700x500)	1	Nos.
4	4 drawer LFC (Size 900 x 450 x 1340)	2	Nos.
5	2 drawer LFC (900 x 450 x 715)	1	nos
6	Replacement of upholstery / repolishing of sofa set	7	Refitting
7	Corner table (size 900 x 350 x600)	1	Nos.
8	Dak counter table (size 900x350x600)	2	Nos.
9	Medium back revolving chair	12	Nos.
10	L Shaped Workstation with 12 mm thick clear class top with bevelled edge (Size:2100/2250 x 1050/500 x 750)	1	set
11	Storage unit behind executive workstation (size: 2100x400x750)	1	Nos.
12	Internet work station (size 1200x600x750)	1	Nos.
13	Storage / display unit (size: 1500x450/400x2100)	1	Nos.
14	Teak Wood Sofa set 2 seater	1	Nos.
15	Teak Wood sofa set 1 seater	2	Nos.
16	Corner table (Size 900 x 500 x 400)	1	Nos.

17	Centre Table (size: 600x400x400)	1	Nos.
18	Conference table (size: 2100 x1050 x750)	1	Nos.
19	Tea cabinet with granite top(size: 900x450x750)	1	Nos.
20	High back revolving chair	2	Nos.

Important Specifications for Workstations / Conference table

- 1) All wooden frames will be made of solid rectangular teak wood.
- 2) Wooden Panels will be made of marine plywood.
- 3) All wooden parts to be given anti termite treatment.
- 4) All accessories will be made of CRCA MS sheets.
- 5) Table top surface: 25 mm thick marine ply (Century / Anchor /Kitply Make) with anti termite treatment, 1.5 mm thick laminate (Decolum /Formica make). Tabletop to be supported on partition panel with powder coated MS brackets and teakwood.
- 6) Partition panels: Framework: 2" x 1.5" teakwood frame laminated on both sides with ½" thick marine plywood (Century /Anchor/ Kitply make) 1.5 mm thick decorative laminate (Decolum /Formica make) .
- 7) Color for all the laminates and framework will be finalized after the supplier fabricates one sample workstation.
- 8) Keyboard and CPU Trolley: 18 gauge MS trolley, powder coated. Keyboard and mouse tray supported on heavy duty powder coated guide channels.
- 9) Drawer Units: 20 mm thick marine plywood (Century/Anchor/ Kitply make), with anti termite treatment with best approved quality laminate, 1.5 mm thick (Decolum /Formica make).
- 10) Display unit will have 6 mm thick clear glass on the doors.
- 11) Thickness of Plywood (marine ply) will be minimum 20mm wherever not specified.

Description of the Job: Reupholstry and polishing of sofas in the office of Director, RD&DG.

The job involves removing existing fabric, covering existing cushions with 12mm thick PU foam of 30 lbs/cubic foot density and covering them with fabric of approved colour and shade. The job involves melamine polishing of existing wooden framework.

Sofa 2 seater (Qty: 1)

Sofa 1 seater (Qty : 2)

Terms and Conditions :

- 1) The supplier shall arrange all the materials and components required for the work order.
- 2) All the sub systems and components shall be tested for their performance individually.
- 3) The scope of the work includes fabrication and installation and shall conform in all respects to the complete satisfaction of the purchaser and to high standards of workmanship. The items shall be installed in the Group Office of RD&DG
- 4) Necessary Police Verification Certificate (PVC) for the technicians of the contractor is to be arranged by the contractor.

General conditions:

3.1 Working personnel should observe all the safety precautions during working.

3.2 The contractor shall be solely responsible, in case of any casualty involving the working personnel. However, first aid will be provided by BARC.

3.3 The working personnel should well behave with others.

3.4 General BARC Security rules shall apply to all working personnel.

3.5 **Duration of job and Working Hours:** The bidder shall indicate, in this offer, the time required for the completion of the work. The Working hours will be: **9.45 Hrs. to 18.15 Hrs. Monday to Friday**. In case of requirement, the working of personnel on holidays, Saturdays and Sundays, can be arranged. It may be noted that the site is ready for carrying out the above work and the work may be commenced immediately after receipt of the PO.

3.6 **No transport facility will be provided by BARC.**

3.7 Above job will be carried out strictly under our supervision.

5. Payment: Payment shall be made only after satisfactory completion of work and on production of bill and advance stamped receipt.

6. Income Tax: It may be noted that Income tax at 2% will be deducted from your bill.

7. Any delay which is attributable to the contractor is liable for a penalty @ ½% per week (max 5%) to be imposed on the contractor.

8. In case any extension in delivery is to be granted to the contractor, party's request for extension may be called for before expiry of the work order. The same may be justified by the Division, whether extension granted is with or without levy of liquidated damages.

9.1 Confidentiality :

No party shall disclose any information to any third party concerning the matters under this contract generally. In particular, any information identified as "Proprietary" in nature by disclosing the party shall be kept strictly confidential by the receiving party and shall not be disclosed to any third party without the prior written consent of the original disclosing party.

The clause shall apply to the sub-contractors, advisers, or the employees engaged by a party with equal force.

9.2 "Restricted information" categories under Section 18 of the Atomic Energy Act 1962 and "Official Secrets" under Section 5 of the Official Secrets Act, 1923 :-

Any contravention of the above-mentioned provisions by any contractor, sub-contractor, consultant, adviser or the employees of the contractor will invite penal consequences under the aforesaid legislation .

9.3 Prohibition against use of BARC's name without permission for publicity purposes :-

The contractor or sub-contractor, consultant ,adviser or the employees engaged by the contractor shall not use BARC's name for any publicity purpose through any public media like, Press ,Radio, T.V. ,Internet without the written approval of BARC.

**Director, RD&DG, & Head DRHR
BARC**