



**GOVERNMENT OF INDIA
INDIRA GANDHI CENTRE FOR ATOMIC RESEARCH
TECHNICAL CO ORDINATION AND QUALITY MANAGEMENT SECTION**

Ref. No. TC&QMS/IGCAR/2018/05/7234

11-05-2018

**Sub.: Minor Fabrication-Invitation to quote for the Miscellaneous works at TC&QMS/IGCAR
@ BARC, Mumbai.**

Dear Sir,

Sealed quotation are invited by Head, TC&QMS,IGCAR@BARC for and on behalf of the President of India for following works.

- 1) Fabrication of 2 Wooden Boxes and packing & sealing of Test Setup for IFTM in wooden boxes with proper packing material as per our specifications.
- 2) Internal painting of walls & ceilings of TC&QMS Office at Room No. S9, Hall 3, BARC (approx. 1500 sqft area with primer coat and putty)
- 3) Removal of existing 6 sets of fluorescent tube light sets. Procurement and installation (with wiring and switch board) of LED tube lights of Tulip make model No. LDP 1053A 22 or Equivalent
- 4) Cleaning of office furniture and arranging the old office documents of TC&QMS Office at BN41, VSB, Anushakthi Nagar.
(2 persons for 10 working days are required for completing the work)

A. Scope of Work:

1. Fabrication of 2 Wooden Boxes and packing & sealing of Test Setup for IFTM in wooden boxes with proper packing as per our specifications.

Description of the job :

- a. Wooden Box Size : 900mm(W) X 2200mm(H) x 900mm(D) :1 Box
(Box should be capable of bearing 150Kg weight and with 75mm cushion on all internal faces.)
- b. Wooden Box Size : 900mm(W) X 900mm(H) x 900mm(D) :1 Box
(Box should be capable of bearing 100Kg weight and with 75mm cushion on all internal faces.)

Complete packing should be carried out by the vendor with his own manpower in two working days, in the presence of Security Officer, RCnD, BARC, Trombay, Mumbai 400085. The parts are to be cushioned by wrapping with air bubble sheets and all the sides of the boxes (4 side faces, top face and the bottom face) to be protected with foam sheets of minimum 75 mm thickness & Thermocoal of thickness 25mm. The material shall be protected from rainwater by covering with polythene (plastic cling film) sheets.

The time allowed for carrying out the work will be one month from the date of placement of purchase order.

1. This instrument and accessories are highly sensitive and sophisticated equipment costing about Rs. 30 Lakhs and hence, packing should be shock proof to prevent any damages during transportation. The materials used for packing shall be of genuine quality.
2. Packing shall be done by well trained worker well experienced in executing similar jobs.
3. Components & accessories of the instrument are to be packed in boxes made out of sound quality wood of adequate sections, suitable for the size and weight of the parts.
4. 2" x 2" wooden battens to be provided in side the boxes as required to protect the delicate parts from jerks.
5. The quality of material, fabrication, packing shall be subject to inspection by our officer.
6. Since it is a very critical and sophisticated instrument, our (BARC) staff will Supervise the packing work and provide necessary guide lines. The contractor has to strictly follow the instructions from our supervisors /engineers while carrying out the work.
7. All the packed boxes should be tightened and tied with metallic strips. It will be sealed in presence of BARC Security staff.

2)Internal painting of walls & ceilings of TC&QMS Office at Room No. S9, Hall BARC(approx. 1500 sqft. area)

- a. Segregation and cleaning of various office furniture and electrical & electronic measuring instruments.
- b. The walls and ceiling of room needs to be cleaned to remove the loose powder/particles and repainted at damaged areas with matching colour after applying primer and putty(approx.1500 sqft. area).
- c. All the walls & ceilings of room shall be painted using standard procedure. Painting two coats with oil bound distemper of (Asian/Nerolac) approved brand matching shade with existing shade with primer coat and putty. After the painting room shall be cleaned to remove any stains and items shall be reinstalled.

The time allowed for carrying out the work will be one month from the date of placement of purchase order.

Note: It may be noted that full office room cannot be handed over for painting as office will be functional during painting also.

3)Removal of existing 6 sets of fluorescent tube light sets from Room No. S-9, Hall No. 3 BARC. Procurement and installation (with wiring and switch board) of 6 Nos of LED tube lights Sets (22 W each) of Tulip Make model No. LDP 1053A 22 or equivalent.

4.Cleaning and arranging the documents of TC&QMS Office at BN41,VSB,Anushakthi Nagar.

- a. Cleaning of Various office furniture's, walls and ceiling of room.
- b. Segregation and re arrangement of old documents with proper file names.

The time allowed for carrying out the work will be one month from the date of placement of purchase order.(2 persons for 10 working days are required for completing the work)

Officer In-Charge for the work: Binoy K, SO/D, TC&QMS/IGCAR, BARC shall be the Officer In-Charge for the work. The Officer In-charge or his/her authorized representative shall have full authority to give instructions regarding quality control, workmanship, execution, final acceptance of the works, as per the terms of the contract.

Notes to the Contractor/Supplier: The following conditions may please be noted:

1. Sealed envelope containing quotation must reach to **Head, TC&QMS,IGCAR@BARC,Room No.S9, Hall No.3, BARC, Trombay, Mumbai – 400 085 on or before 15.30 Hrs. The quotation must be sent by speed post/ordinary post only. on 23 / 5 /2018.** The envelope should be super scribed “MINOR FABRICATION” and indicate this office reference No. and date.
2. The Contractor shall submit delivery challan, Bill, advance stamped receipt and guarantee certificate after completion of the work. Income Tax as per GST will be deducted from your Bill. Any delay which is attributable to the contractor is liable for penalty @¹/2% per week (Max.5%) to be imposed on the contractor.
3. All workmanship shall be of high class, high grade quality and in accordance with best approved methods of manufacturer. The contractor should be well equipped with all the tools and tackles for removal, shifting and painting work and to carry out the job.
4. The quoted cost should be inclusive of all. There will not be any free issue material. The quotation will be accepted only after fulfilling the entire technical specifications and associated terms and condition. The quotation in partial fulfilment will not be considered. The price shall be quoted on ex-works basis. It will be contractors responsibility & liability to take care of the machines /computers/phones etc stored at site of the work. No transportation charges will be borne by the department for any reason.
5. GST Registration Nos. to be provided along with the quotation. Other taxes and charges, if any, shall be indicated separately. Income tax and its surcharge will be deducted from your bill as applicable. The offer shall be valid for a minimum period of 60 days from the last date of receiving the quotation. Please indicate the job schedule in the quotation from the date of placement of firm purchase order.
6. The fabricator shall indicate in his quotation the work schedule in terms of weeks from the date of placement of the order. **The time allowed for carrying out the work will be one month from the date of placement of purchase order.** Only after inspection and approval, items shall be shifted with minimum period. Any extra charges will not be paid if the work is interrupted due to power failure, rain or any natural or unnatural cause (Disputes or personal reasons).
7. Security Measures: The contractor shall follow at site all security rules as may be framed by the purchaser from time to time regarding removal of materials from site, issue of identity cards, control of entry of personnel and all other similar matters. The contractor and his personnel shall abide by all security measures imposed by the purchaser or his duly authorised representative from time to time. The entry inside the BARC requires the Police Verification Certificate (PVC) issued by the Police Authority.
8. Working Time: The contractor will be allowed to work normally between 9.30 to 17.30 Hrs. only at site on working days at BARC. However, if required by the contractor on special occasions, working hours may be extended with the prior approval of the purchaser.
9. Observation of safety precautions: The contractor shall be responsible for the safety of his material, equipments and labour. No compensation shall be paid by the department/purchaser in any case. The contractor's personnel should handle all construction materials equipment and facilities in such a way as to avoid causing damage to the existing

property or interfering with the operation of the other facilities. The contractor shall comply with all applicable provisions of the safety regulations, clean up programme and other precautionary measures which the purchaser has in effect at the site. No party shall disclose any information to any third party concerning the matter under this contract generally. In particular, any information identified as "Proprietary" in nature by the disclosing party shall be kept strictly confidential by the receiving party and shall not be disclosed to any third party without the prior written consent of original disclosing party. This clause shall apply to the sub-contractors, consultants, advisors or the employees engaged by party with equal force.

10. "Restricted information" categories under section 18 of the Atomic Energy Act, 1962 and "Official Secrets" under section 5 of the Official Secrets Act, 1923: Any contravention of the above mentioned provisions by any contractor, sub-contractor, consultant, adviser or the employees of the contractor will invite penal consequences under the aforesaid legislation.
11. The contractor or sub-contractor, consultant, adviser or the employees engaged by the contractor shall not use BARC's name for any publicity purpose through any public media like press, T.V. or Internet without the prior written approval of BARC.
12. The Bidder shall specify that "whether it has any relation in BARC or the bidder has an ex-employee of DAE on his pay rolls", if any, the supplier shall indicate full details of the concerned person in their quotation.
13. The bidder can visit the site for detailed estimation of work by contacting the concerned engineer in S9, Hall No. 3, Trombay, Mumbai 400 085.


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