



GOVERNMENT OF INDIA
DEPARTMENT OF ATOMIC ENERGY
BHABHA ATOMIC RESEARCH CENTRE
Personnel Division



ADVERTISEMENT No. 2/2016 (R-II)

LAST DATE FOR RECEIPT OF APPLICATIONS : 29/07/2016

“GOVERNMENT STRIVES TO HAVE A WORKFORCE WHICH REFLECTS GENDER BALANCE AND WOMEN CANDIDATES ARE ENCOURAGED TO APPLY”

ONLINE APPLICATIONS ARE INVITED FROM ELIGIBLE CANDIDATES FOR THE FOLLOWING GROUP ‘C’ POSTS IN BHABHA ATOMIC RESEARCH CENTRE (BARC), MUMBAI AGAINST SPECIAL RECRUITMENT DRIVE UNDER PWD CATEGORY.

Post No.	Name of the Post	No. of posts	Eligible PWD Category	Educational / Technical Qualification
PWD/01	Technician/B (Receptionist)	02	OH - (OL)	SSC/HSC with 60% marks + 1 year certificate course in Receptionist/Hospitality Management with good communication skills.

OH-Orthopedically Handicapped: OL- one leg affected. *Note: Physical deformity should not be less than 40 percentage.*

Application will be accepted On-Line ONLY. Facility for On-line application will be available from 09/07/2016 to 29/07/2016. For detailed information and online submission of application please visit the website www.barcrecruit.gov.in

(I) **Age Limit (as on 29/07/2016) : 18 years minimum and 35 years maximum.**

FURTHER RELAXATION IN UPPER AGE LIMIT WILL BE ADMISSIBLE AS PER THE EXTANT GOVT. ORDERS.

NOTE: ONLY DATE OF BIRTH INDICATED IN SCHOOL LEAVING CERTIFICATE OR EQUIVALENT CERTIFICATE WILL BE ACCEPTED. NO SUBSEQUENT REQUEST FOR CHANGE SHALL BE GRANTED.

(II) **Selection Procedure :** There will be a written exam which will be objective type in nature followed by skill test. The syllabus for the written test shall be as under :

Subject	No. of questions	Maximum Marks	Duration
General Awareness	10	10	1 Hour
Numerical aptitude	10	10	
General Science	10	10	
Questions based on Communication Skill, General awareness of Front office Management	20	20	

Those who qualify in the written examination will only be eligible for attending skill test.

Candidates will have the option to write the paper in either Hindi or English. All exams will be held in Mumbai.

(III) **Emoluments and Nature of Duties**

Pay Band	Grade Pay	Pay in Pay Band	Total Entitlements (approx)*	Nature of Duties
₹ 5200-20200	₹ 2000/-	₹ 6460/-	₹ 22923/-	Answering incoming calls, greeting and answering queries of visitors, giving directions to the visitors as per the requirements, co-ordination with Security Section with respect to entry permits and providing guidance to the visitors as required.

* Allowances as admissible under Central Government Rules.

(IV) **Additional Benefits :**

In addition to the normal Pay and Allowances as admissible under rules, the employees of the Department of Atomic Energy are entitled for

- Exciting working environment
- Promotion to higher grades are covered under the Merit Promotion Scheme of DAE.
- Healthcare for self and family members.
- Attractive performance related incentives.
- Attractive professional update allowance.

(V) **General Conditions :**

- a) This Research Centre reserves the right to restrict the number of candidates to be called for written examination. The decision of this Centre will be final and binding.
- b) The vacancies shown above are provisional and subject to variation. The filling up of vacancies indicated in the advertisement is also subject to the approval of the Competent Authority and may not be filled up if decided otherwise in terms of the orders issued by Government from time to time.
- c) The nature of duties to be performed by the above categories involves working in round o'clock shift duties, in operational plants and areas.
- d) The eligibility criteria including the period of experience as prescribed in the advertisement will be determined with reference to the last date of receipt of applications (as applicable). Before applying candidates should ensure that he/she fulfills all the eligibility conditions and required educational qualification mentioned in the advertisement. **Candidates who are still pursuing the educational qualification prescribed in the Advertisement are not eligible to apply.**
- e) SC/ST outstation candidates called for written examination which will be held in Mumbai will be paid to and from Travelling Allowance of second class railway fare by the shortest route (subject to production of tickets) as per rules. However, Travelling Allowance is not admissible to those SC/ST candidates who are already in Central / State Government services, Central / State Government Corporations, Public Sector Undertakings, Local Government Institutions and Panchayats and the concession availed from Railways, if any, for undertaking journey for attending written examination.

- f) Candidates may ensure that they fill in the correct information. Candidates who furnish false information will be disqualified for written examination. BARC further reserves the right to reject the candidature of any applicant at any stage.
- g) BARC reserves the right to fill up the post or even to cancel/restrict/modify/alter the whole process of recruitment without issuing any further notice or assigning any reason thereof.
- h) The facility of online application will be opened from 09/07/2016 to 29/07/2016. Candidates are advised to read instructions given on homepage of our website www.barcrecruit.gov.in by clicking the option "**How to apply**".
- i) The candidates selected against this advertisement may please note that their posting will be at the discretion of the Competent Authority and subject to the availability of vacancy and they are liable to serve in any part of India and in any constituent units of the Department of Atomic Energy.
- j) Candidates working under the Central/State Government, Public Sector Undertakings, Autonomous Bodies etc; after the submission of the Online application, should submit the hard copy of the **application routed through proper channel** to Deputy Establishment Officer, Recruitment-II, Central Complex, BARC, Trombay, Mumbai-400085. They are also required to submit "NO OBJECTION CERTIFICATE" at the time of written examination.
- k) Candidates are advised to submit the ONLINE application well in advance without waiting for the closing date.

NOTE: The candidates are required to produce printout of online application, admit card (to be downloaded from the website) & original certificates along with the attested copies (self attested) of certificates mentioned below at the time of written examination.

(VI) **Copies of Certificates:**

Candidates should bring along with their application, self attested SINGLE COPY of the documents in support of:

- a) Educational & Technical qualifications supported by appropriate mark sheets indicating the subjects offered in the examinations.
- b) Date of birth / Proof of age.
- c) SC/ST category (certificate should have been issued by an authorised authority in the prescribed format given at **Annexure - 1**. The community should have been included in the Presidential orders in relation to the concerned state).
- d) OBC category (certificate should have been issued by an authorised authority in the prescribed format given at **Annexure - 3** with non-creamy layer certificate. The caste/community should have been included in the Central lists of Other Backward Class. The crucial date for determining the OBC non-creamy layer certificate will be the **closing date of on-line application (29/07/2016)**. The OBC candidates should also enclose self declaration of non-creamy layer status in the format as given in **Annexure - 2**. OBC for the purpose of AGE RELAXATION AND RESERVATION will mean "persons of OBC categories not belonging to the Creamy Layer" as defined in Government of India, Department of Personnel & Training OM No.36012/22/93-Estt.(SCT) dated 08.09.93 and modified vide Government of India, Department of Personnel & Training OM No.36033/3/2004-Estt.(Res) dated 09.03.2004).
- e) Disability - latest medical certificate as per the format given at **Annexure - 4**.
- f) Discharge from defence service (applicable to Ex-defence personnel only).
- g) Claim to the effect that they have been affected by 1984 riots (if claiming age relaxation).
- h) Claim regarding domiciled in Kashmir Division from 01.01.1980 to 31.12.1989 (if claiming age relaxation for Kashmir Division).
- i) Any other relevant data as applicable.

IMPORTANT REQUIREMENT OF PH CERTIFICATE

- i) According to the persons with disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1996 notified on 31/12/1996 by the Central Government in exercise of the powers conferred by sub-section (1) and (2) of Section 73 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996), a disability certificate shall be issued by a Medical Board duly constituted by the Central or a State Government. The Central/State Government may constitute a Medical Board consisting of at least three members, out of which, at least, one member shall be a Specialist from the relevant field.
- ii) The certificate would be valid for a period of 5 years for those whose disability is temporary. The Medical Board shall indicate the period of validity of the certificate where there are chances of variation in the degree of disability. For those who acquired permanent disability, the validity can be shown as Permanent. On representation by the applicant, the Medical Board may review its decision having regard to all the facts and circumstances of the case and pass such orders in the matter as it thinks fit.

Annexures are available in the menu “**DOWNLOAD FORMS**” under
‘**JOB APPLICATION**’ menu in www.barcrecruit.gov.in

WARNING : Applications which are not in conformity with the requirements will be rejected.
No correspondence will be entertained with candidates not selected for exams / appointment.

Record of the non-selected candidates shall not be preserved beyond 6 months from the date of formation of Select List.

CANVASSING IN ANY FORM SHALL BE A DISQUALIFICATION