

Government of India  
Bhabha Atomic Research Centre  
Accounts Division

2<sup>nd</sup> Floor, Central Complex  
Trombay, Mumbai – 400 085

No.BARC/AD/PMCARES/2020-21/

April 5, 2020

**C I R C U L A R**

Sub : Deduction of one day's Salary to Prime Minister's Citizen Assistance and Relief in  
Emergency Situations (PM CARES) Fund – Reg.

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It has been decided by the Department to donate one day's salary to Prime Minister's Citizen Assistance and Relief in Emergency Situations (PM CARES) Fund, with a view to provide relief to the affected people and also to support the Government's efforts to fight the COVID-19 pandemic, as communicated through DAE's email Circular on 03.04.2020, on the subject mentioned above.

In view of the above, it is proposed to deduct one day's salary by default from all the officers/employees of BARC from the salary for the month of April, 2020. As the contribution is voluntary in nature and is proposed to be deducted from the salary for the month of April 2020, those who wish to opt out for the contribution and those who are desirous of contributing more than one day's salary, may send in their options on or before **20.04.2020** to email ID : [pmcares@barc.gov.in](mailto:pmcares@barc.gov.in) (from any email ID) strictly in the format as prescribed below:

S.No	Nature of contribution	Action
1.	For contributing one day's salary	<b>NO ACTION REQUIRED</b>
2.	For contributing more than one day's salary (multiple of one day's salary)	Subject of the email shall be in the following format : <b>PMCARES&lt;SPACE&gt;&lt;EMPNO&gt;&lt;SPACE&gt;&lt;PAN&gt;&lt;SPACE&gt;&lt;D&gt;&lt;SPACE&gt;&lt;NO.OF DAYS&gt;</b>  Example : (for contributing 5 days salary by EMPNO.56789 with PAN "ABCDE1234F"), the subject of the email shall be:  <b>PMCARES 56789 ABCDE1234F D 5</b>

...2/-

3.	For contributing any amount more than one day's salary  <b>[PN : If amount is less than one day's salary, one day's Salary will be deducted]</b>	Subject of the email shall be in the following format: <b>PMCARES&lt;SPACE&gt;&lt;EMPNO&gt;&lt;SPACE&gt;&lt;PAN&gt;&lt;SPACE&gt;&lt;A&gt;&lt;SPACE&gt;&lt;AMOUNT&gt;</b>  Example : (for contributing Rs.25000/- by EMPNO.56789 with PAN "ABCDE1234F"), the subject of the email shall be:  <b>PMCARES 56789 ABCDE1234F A 25000</b>
4.	For <b>NOT</b> contributing any amount <b>(OPTING OUT)</b>	Subject of the email shall be in the following format : <b>PMCARES&lt;SPACE&gt;&lt;EMPNO&gt;&lt;SPACE&gt;&lt;PAN&gt;&lt;SPACE&gt;&lt;D&gt;&lt;SPACE&gt;&lt;0&gt;</b>  Example : (for not contributing any amount (opting out) by EMPNO.56789 with PAN "ABCDE1234F"), the subject of the email shall be:  <b>PMCARES 56789 ABCDE1234F D 0</b>  <b>PN : Last character followed by D is numeric "Zero"</b>

In case an employee sends multiple emails, option provided in the latest email before the deadline will be taken into consideration.

This issues with the approval of Internal Financial Adviser, BARC.



(D.Ramasubramanian)  
Joint Controller (F&A)

**To All officials through BTS/BARC Website**

Copy to : Director, BARC ] for kind information  
Contoller, BARC ]